

**EXPRESSION OF INTEREST
FOR MANAGEMENT OF COMMON FACILITY CENTRE**

State Institute for Development of Arts & Crafts (SIDAC) is a Govt. of Odisha organization under HT&H Department invites 'Expression of Interest'(EOI) from the eligible organizations such as NGOs/ cooperative Societies/SHGs/SHG Federations etc working in Handicraft sector to Manage the CFCs on sustainable basis. The detail 'Terms of Reference' along with the eligibility criteria and terms & conditions can be obtained from the website www.sidac.org.in. This can also be collected from SIDAC office from 10.00AM to 5.00PM in any working days starting from the date of publishing of this advertisement.

Interested organizations may submit their EOI in sealed cover superscribing "Management of (name of the craft) CFC" to the under signed on or before 04.03.2020 upto 5.00 PM through registered post or by hand. EOI received after stipulated time will not be considered. The authority reserves the right to accept, reject or modify the advertisement for the interest of the organization without assigning any reason thereof.

Member Secretary



State Institute for Development of Arts & Crafts

Handlooms, Textiles & Handicrafts Department, Govt. of Odisha

Handicrafts Complex, Gandamunda, Bhubaneswar-750030

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TERMS OF REFERENCE FOR MANAGEMENT OF CFC

It is proposed to manage the Common Facility Centre by a Cooperative Society /NGO / SHG / SHG Federation etc. working in handicraft sector with following terms& conditions:

1. The lessee shall operate & manage the units to provide the available services to the artisans on payment of nominal user charges.
2. All the recurring expenses for operation & management of the Common Facility Centre shall be borne by the lessee.
3. The lessee has to deposit a minimum amount of Rs.1.00 lakh (Rupees one lakh only) towards security money.
4. The lessee has to pay the monthly charges amounting to Rs.17000/- to SIDAC for using the infrastructure & machineries.
5. Cost of watch & ward of the assets & premises and minor repair & maintenance cost will be borne by the lessee.
6. The cost of power will be borne by the lessee as per the actual consumption.
7. Experienced Technicians are to be engaged by Lessee to operate the machineries.
8. The lessee will enter into an agreement before taking over the CFC. The agreement period will be one year and it will be renewed basing on successful performance and service.
9. The agreement may be terminated by either party by giving one month notice.
10. The annual contract agreement shall be terminated automatically without any notice after completion of the agreement period, if not renewed well ahead of the completion of the agreement period.
11. The lessee shall not lease out to manage the CFC to any other organizations/ institutions or individuals. In case of sub-contracting, it shall be treated as breach of contract and the agreement will be terminated unilaterally by SIDAC.
12. The lessee shall hand over all the machineries & equipments in good & running condition to SIDAC when the contact is over.
13. Any damage/ loss of infrastructure/ machineries will be deducted from security deposit.
14. A data base for the use of machinery and participation of artisans has to be prepared by the lessee.
15. Monthly/ quarterly reports to be prepared and submitted along with current status of the machineries & building to SIDAC.

The details about CFC is mentioned separately at Annexure- 1

Annexure -1

THE CFC:

SIDAC is establishing Common Facility Centres (CFC) at Khandagiri on Terracotta Craft, Applique Craft & Patta Painting Craft equipped within modern Machineries, tools and equipments in collaboration with Development Commissioner (Handicraft) Govt. of India and State Government. The building is constructed within the area of 2 acres having 6 blocks. The building is well equipped with electricity, water and sanitation facility. An administrative block is also built up within the area. Presently the machineries of Applique and pattapainting CFC are installed in two blocks. The machineries of terracotta CFC are installed in Handicraft complex campus at Gandamunda, Bhubaneswar.

Objective of CFC:

The objective of the project is to enable craftsmen progress from individualized labour intensive process to easier production for enhancement of their economic progress by using modern machineries and equipments.

Nature of CFC

The CFC is a platform for the artisans to work commonly under one roof. It can greatly assist craft clusters to take advantage of Modern facilities which will help to achieve greater profitability along with progress of necessary skill.

In this endeavor SIDAC has initiated such CFCs on major crafts like Terracotta, Applique, Pattapainting, Stone Craft, Brass & Metal craft etc. with, support of Development Commissioner (Handicrafts), New Delhi to assist the holistic development of craft Sector. CFCs are established to have facilities for the full range of different craft products that have potential for entrepreneurs / artisans / workers, including the carved artifacts. CFCs would also offer material handling equipment at a fair price.

The site is just 2 km from Khandagiri, Bhubaneswar. It is situated on Bhubaneswar-Khurda Road. The site has good connectivity as it is near to link highway NH-16 which connects Chennai-Bhubaneswar-Kolkata highway. The transportation to & from the site would be facilitated due to easy access.

The CFC would provide the following:

- Common production / processing Centre
- Design Development Centre
- Training Centre.
- Raw material bank
- Marketing display/selling centre
- Workshops &
- Infrastructure facilities.

Terracotta CFC :

It aims to provide services like clay preparation and making pottery items by using modern tools & machineries. Artisans will also be facilitated to undertake value addition work in further course of action. The following machineries have available with the terracotta CFC.

Machineries available

S.No	Name of the Machinery	Qty	Function
01	Ball Mill	01	Grinding of the raw clay
02	Screw Blunger	01	To mix the clay with water
03	Diaphragm Pump	01	To pull from the screw Blunger and push the filter press.
04	Filter Press	01	To be used for separation of Clay from water.
05	Pug Mill	01	Plugging the clay
06	Pot Mill	01	Used for glaze preparation.
07	Jigger jolly	01	To be used for Mould making and production
08	Electronics potter wheel	01	Production pots and round product.
09	Painter wheel Wheel Size - 6 inch Wheel Size- 8 Inch	02 02	Used fo painting and decoration purpose.

(The CFC is located at Handicraft Complex. Gandamunda. Bhubaneswar.)

The following assets are available with the CFC.

1. Iron working table
2. Iron working tool
3. Iron rack for storing of finished product
4. Trolley
5. Tool Box.

All the machineries & equipments are useful for the artisans in getting the results according to the vision.

Applique Craft:

To introduce latest tools & machineries in the craft like different kind of electronic stitching & locking machines, embroidery machine and fusing machine to shape up the craft according to current market demand. The unit is fully equipped with the machineries with proper electricity and ventilation. It is located at Khandagiri, near Jaydev Vatika, Bhubaneswar.

Machineries available

S.No	Name of the machinery	Qty	Function
	Single needle Lock stitch (JUKI- 8100eB	08	Use Normal stitching
	Double needle 4 thread over lock(JUKI MO- 6714S	01	Inter locking for joining of pieces
	Single needle lock stitch with edge trimmer (JUKI-DLM5200ND	01	Automatic thread cutting.
	Zigzag Basic (JUKI-LZ391)	01	To make zigzag stitching.
	Embroidery Machine(JUKI HZL -300)	01	To make design with embroidery on applique craft & make different designs.
	Fusing Machine (HASIMA HP-450MS)	01	Used for pressing and pasting work.
	Power driven cloth cutting Machine(Eastern)-629-8 inch	01	Used for cutting of clothes for bulk production.

Patta Painting Craft:

It aims to set up a framing unit for the craft by which value addition will be done in the products as per market trend. It is located at Khandagiri, near Jaydev Vatika, Bhubaneswar.

Machineries available

S.No	Name of the Machinery	Qty	Function
01	Morso F mitre cutting Guillotine) Machine	01	Cutting of frames.
02	Alfaminigraph 3 Bench Model	02	For joining of of frames.
03	Hot press Machine	03	For lamination purpose
04	Mount cutter (Vallini Astra)	04	For mount cutting In different shape and sizes.
05	Flex gun Machine	05	For pinning and jointing of the frames.
06	Air Compressor (ELGI)	06	Attached with flexi gun Machine.

Assets:

The following assets are available with the CFC.

1. Rack for storing of frames, mounts, hard boards and other raw materials. - 01no
2. Rack for storing of finished product.- 02 nos
3. Tool Box - 01 no

Utilities:

The proposed CFC will require utilities like power & water. The total power load required for CFC is 16 k.w, however 10 k.w is connected presently for the purpose.

Eligibility criteria for the leasee.

- a. The organization should have registered under societies Act XXI of 1860/Trust act/ Cooperative act.
- b. Actively working for a period of minimum five years in craft development activities.
- c. Should have capability and adequate staff for managing the unit.
- d. Sound economic status having balance sheet with minimum annual turnover of Rs.10 lakhs for last two years and have capability to deposit minimum Rs.1.00lakh as security money.
- e. Not black listed by any Government and Non Government agencies.

MOU to be signed between SIDAC & lessee:

Craft wise MOU to be signed by lessee with SIDAC that is to be craft specific and will act as the guideline for the operation of the CFC.
