

# **TENDER DOCUMENT**

**FOR**

**17th TOSHALI NATIONAL CRAFTS MELA**

***PACKAGE-II***

**ORGANISED BY**

**HANDLOOMS, TEXTILES & HANDICRAFTS DEPARTMENT,  
GOVERNMENT OF ODISHA**

**IMPLEMENTED BY**

**STATE INSTITUTE FOR DEVELOPMENT OF ARTS & CRAFTS**

**(SIDAC)**

**AT – JANATA MAIDAN, CHANDRASEKHARPUR,  
BHUBANESWAR**

**PERIOD: 10.01.2023 to 28.01.2023**

**COPY OF NEWSPAPER ADVERTISEMENT**



**State Institute for Development of Arts & Crafts**

Handlooms, Textiles & Handicrafts Department, Government of Odisha

**TENDER CALL NOTICE**

State Institute for Development of Arts & Crafts (SIDAC) on behalf of Handlooms, Textiles & Handicrafts Department, Govt. of Odisha is going to organise 17<sup>th</sup> Toshali National Crafts Mela from 10<sup>th</sup> to 28<sup>th</sup> January 2023 at Janata Maidan, Bhubaneswar. Sealed Tenders in two bids- "Technical Bid" & "Financial Bid" are invited from reputed firms/decorators having past experience and expertise to execute similar nature of works like construction of Stalls, Gates, P.H. Works, Electrification works & other services in accordance with detailed design, layout & specifications laid down in the Tender Schedule for package I & package II separately. For details of tender documents, terms & conditions etc. Please visit the websites: [www.sidacodisha.org.in](http://www.sidacodisha.org.in), [www.crafts.odisha.gov.in](http://www.crafts.odisha.gov.in) & [www.odisha.gov.in/textiles](http://www.odisha.gov.in/textiles). For further details contact: SIDAC, Handicrafts Complex, Gandamunda, Bhubaneswar, Ph: 0674-2350318.

**The authority reserves the right to accept or reject any or all tender without assigning any reason thereof.**

Sd/-

**Member Secretary, SIDAC**

**TENDER PAPERS FOR THE WORK OF**  
**17th TOSHALI NATIONAL CRAFTS MELA**  
**AT – JANATA MAIDAN, CHANDRASEKHARPUR,**  
**BHUBANESWAR**

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## CONTRACT DATA SHEET

Sl No	Particulars	Details
1	Name of the Client	State Institute for Development of Arts & Crafts (SIDAC) Handlooms, Textiles & Handicrafts Deptt. Govt of Odisha
2	Method of Selection / Tender validity	Least Cost Selection Process / 30 days
3	Date of Issue of Tender	<b>23.11.2022</b>
4	Pre bid Meeting	<b>05.12.2022 (11.30 AM)</b>
5	Deadline for receipt of Tender	<b>13.12.2022 (1.00PM)</b>
6	Date of opening of Technical Bid	<b>13.12.2022 (4.00PM)</b>
7	Date of opening of Financial Bid	<b>Will be intimated latter</b>
8	Expected date of commencement of Assignment	<b>26.12.2022</b>
9	Pre Bid Meeting	A pre bid meeting will be held on <b>05.12.2022</b> at 11.30 AM in the conference hall of SIDAC, Bhubaneswar. <b><i>The Nodal Officer for the purpose.</i></b> Name: Sri B.K. Pradhan Executive Engineer, SERIFED Phone No: 9438016792 E mail ID: binanda1000@gmail.com
10	Bid document Fee (Non Refundable)	Rs 6000/- (Rupees Six Thousand only) in shape of DD favouring Member Secretary, SIDAC drawn in any scheduled commercial bank payable at Bhubaneswar.
11	Earnest Money Deposit (EMD) Refundable	Rs. 80,000/- (Rupees Eighty Thousand only) In shape of DD favouring Member Secretary, SIDAC drawn in any scheduled commercial bank payable at Bhubaneswar
12	Contact Person	Sri Binanda Pradhan Executive Engineer, SERIFED Ph: 9438016792

13	Postal Address for submission of Tender	Member Secretary, State Institute for Development of Arts & Crafts Handicrafts Complex, Gandamunda Khandagiri, Bhubaneswar Odisha, 751030 Ph: 0674 2350318 E mail: <a href="mailto:sidacorissa@gmail.com">sidacorissa@gmail.com</a>
14	Mode of Submission of Tender	Speed Post/ Registered Post/ Courier only to the address as specified at Sl. No 13 during the office hour only. Submission of bid through any other mode and late bid will be rejected.
15	Place of opening of proposal	Conference hall, SIDAC, Bhubaneswar.
16	Websites to visit for download of bid document.	<a href="http://www.sidacodisha.org.in">www.sidacodisha.org.in</a> <a href="http://www.crafts.odisha.gov.in">www.crafts.odisha.gov.in</a> <a href="http://www.odisha.gov.in/textiles">www.odisha.gov.in/textiles</a>

Sd/-  
MEMBER SECRETARY,  
SIDAC, BHUBANESWAR

# STATE INSTITUTE FOR DEVELOPMENT OF ARTS & CRAFTS

## DETAILED TENDER CALL NOTICE

No.: 3779

Date: 23.11.2022

State Institute for Development of Arts Crafts (SIDAC) on behalf of Handlooms, Textiles & Handicrafts Department, Govt. of Odisha is going to organize **17th TOSHALI NATIONAL CRAFTS MELA** from **10<sup>th</sup> to 28<sup>th</sup> January 2023** at **Janata Maidan, Bhubaneswar**. Sealed Tenders in two bids “Technical Bid” & “Financial Bid” are invited from reputed firms/decorators/contractors having past experience and expertise to execute such type works for **construction of stalls, P.H., electrification works & other allied services** in accordance with detailed design, layout & specifications laid down in the tender documents as follows.

1. Name of work : Tentage work for Construction of stalls, Demo Kiosk, Gate, food stalls, kitchens, etc with P.H., electrification works for 17<sup>th</sup> Toshali National Crafts. Mela at Janata Maidan, Chandrasekharpur, Bhubaneswar. **(Package-II)**
2. Earnest money to be deposited : **Rs.80,000/-** (Rupees Eighty Thousands) only In shape of D.D. from any Nationalized/Scheduled bank in favour of **Member Secretary, SIDAC payable at Bhubaneswar.**
3. Cost of Tender documents : **Rs. 6,000/-** (Rupees Six thousand) only (Non-refundable)
4. Availability of Tender in the website : [www.sidacodisha.org.in](http://www.sidacodisha.org.in),  
[www.odisha.gov.in/textiles](http://www.odisha.gov.in/textiles),  
[www.crafts.odisha.gov.in](http://www.crafts.odisha.gov.in)  
**(from 24.11.2022 to 1.00PM on 13.12.2022)**
5. Pre-bid meeting for clarification of bidders: Dt. **05.12.2022 at 11.30 AM** in the office of SIDAC, Gandamunda, Bhubaneswar.
6. Last date of submission of sealed tender : Up to **1.00 P.M.** on dt **13.12.2022** in the .office of the SIDAC, Gandamunda, Bhubaneswar.  
single envelop containing two separate sealed covers (Technical bid & Financial bid)  
Superscripting the name of the work on the cover
7. Date of opening of tender : The **Technical bids** will be opened in presence of the tenderers or their authorized representatives at **4.00 P.M.** on dt **13.12.2022** and the **Financial bids** in respect of tenderers qualified in Technical Bids will be opened on suitable dates with intimation to the bidders.

8. The tenderers should visit the work site & ensure about the existing condition of the site, nature of the site, the means of access to the site, the accommodation they may required & in general shall themselves Obtain all necessary information as to risks, contingencies & other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
9. The sealed tenders containing Technical bid (cover-I) and Financial bid (cover-II) in separate sealed covers to be sealed in a single envelope in conformity with DTCN & terms & conditions of the bid document should reach the office of the undersigned by scheduled date and time.
10. **The Technical bid must be accompanied with the following documents.**
  - i) Cost of Tender documents in shape of Demand Draft.
  - ii) EMD in shape of Demand Draft.
  - iii) Self attested photocopy of GST/ GSTIN registration Certificate and up-to date return copies for the year 2021-22 up-to October 2022.
  - iv) Self attested photocopy of PAN and upto date return copy of income tax for three assessment year 2019-20, 2020-21, 2021-22.
  - v) Self attested copy of work order / past experience confirming execution of three similar national/international fairs or similar assignments worth of Rs. 15.00 lakhs (Rupees Fifteen Lakhs) or more in a single work order and its completion certificates in period of last five years (up to October 2022) in Govt. or Govt. aided organizations.

Or

Two similar completed works or similar assignments worth of Rs. 20.00 lakhs (Rupees Twenty lakhs) or more in a single work order and its completion certificates in period of last five years (up to October 2022) in Govt. or Govt. aided organizations.

Or

One similar completed work or similar assignment worth of Rs. 32.00 lakhs (Rupees Thirty Two lakhs) or more in single work order and its completion certificate in period of last five years (up to October 2022) in Govt. or Govt. aided organizations.
  - vii) Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor having experience in execution of such type of works for execution of electrical work. In case of authorization from any registered electrical contractor, the self attested copy of the valid electrical license of contractor has to be submitted.
  - viii) Audited statement of accounts (Balance sheet & Profit Loss account) of the firm for similar nature of business showing turnover not **less than 30.00 Lakhs (Rupees Thirty lakhs)** Only for each of last 3 financial years (2019-20, 2020-21, 2021-22) and I.T. return Acknowledgements.
  - ix) The Tenderer shall have to provide services of Fire fighting personnel from a registered/duly certified/authorized fire agency with equipment and manpower along with consent letter of the agency.
  - x) The Tenderer shall have to furnish the willingness of a registered cleaning & sanitation personnel from a registered/duly certified/authorized cleaning & sanitation agency along with their registration certificates and other required statutory documents and consent letter from the agency.

- xi) Undertaking that no criminal case is pending with the police at the time of submission of bid. (Annexure-I)
  - xii) Undertaking in shape of affidavit for not have been blacklisted by any Central/ State Govt/ any autonomous bodies during the recent past (Annexure-II)
  - xiii) Undertaking regarding trueness and correctness of the information submitted by the firm in shape of Affidavit (Annexure-III)
11. Experience Certificates from any private organizations will not be entertained.
  12. Experience with Joint Venture is not acceptable.
  13. The work shall have to be executed within **dt. 26.12.2022 to dt. 08.01.2023** and handover **by 11.00 A.M on dt.09.01.2023**. The tenderer having necessary expertise & competency to complete the work within the stipulated time should participate in the tender process.
  14. The **financial bid** must be submitted in the prescribed format as per the tender schedule with item wise rate in words & figures & total financial involvement for the entire work.
  15. The Mela Authority is not bound to accept the lowest tender and reserves the right to inspect/verify the stock of materials required for this work, in Godown of tenderers by nominating a Committee to ascertain the credibility of the firm.
  16. If the office happens to be closed on the last date of receipt of bids as scheduled, the bids will be received on the next working day at the same time & venue.
  17. **The date of organizing the event i.e. from 10<sup>th</sup> to 28<sup>th</sup> January 2023 may vary as per availability of Janata maidan or any unavoidable circumstances.**
  18. If the Layout or Quantity of stalls changes due to COVID norms, the Committee will negotiate and decide and the decision of the Committee will be final and binding.
  19. **Special Clause of Pandemic**-The contractor / decorator will have to go through all the precautions and shall have to obey all the latest covid-19 guidelines, issued by Govt. of India, Govt. of Odisha & BMC. However, if any changes to the layout plan, cancellation to any or whole part of the work need to be done, the contractor will have to agree without seeking any financial claim.
  21. For any clarification bidders have to attend the **pre-bid meeting on Date 05.12.2022 at 11.30 AM** in the office of SIDAC, Handicrafts Complex, Gandamunda, Bhubaneswar.
  21. **The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**

Sd/-  
MEMBER SECRETARY,  
SIDAC, BHUBANESWAR



## GENERAL TERMS & CONDITIONS

1. Sealed Tenders are invited from reputed Firms/Decorators/Contractor for construction of Stalls, Gate, PH work, Electrification work and other services for the proposed 17th Toshali National Crafts Mela to be held from **10.01.2023 to 28.01.2023** at Janata Maidan, Chandrasekharpur, Bhubaneswar.
2. **The date of organizing the event i.e. from 10<sup>th</sup> to 28<sup>th</sup> January 2023 may vary as per availability of Janta maidan or any unavoidable circumstances.**
3. The tenderers should visit the work site & ensure about the existing condition of the site, nature of the site, the means of access to the site, the accommodation they may required & in general shall themselves Obtain all necessary information as to risks, contingencies & other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work as per **Covid-19 guidelines** and unless otherwise specifically provided for in the contract documents.
4. The Contractor while executing the work will have to strictly follow all the covid-19 guidelines issued by Govt. of India, Govt. of Odisha & Bhubaneswar Municipal Corporation.
5. The sealed tenders containing Technical bid (cover-I) and Financial bid (cover-II) in separate sealed covers to be sealed in a single envelope in conformity with DTCN & terms & conditions of the bid document should reach the office of the undersigned by scheduled date and time.
6. If the office happens to be closed on the last date of receipt of bids as scheduled, the bids will be received on the next working day at the same time & venue.
7. The bidder must submit their proposal by **Speed Post/ Registered Post/ Courier only** to the address as specified at **Sl. No 13 of the CONTRACT DATA SHEET** during the office hour only on or before the last date and time for submission of proposal as specified at **Sl. No 5 of the CONTRACT DATA SHEET**. Submission of proposal through any other mode and late bid will be rejected. The client will not be responsible for postal delay/ any consequence in receiving of the proposals.
8. The work shall have to be executed within dt. **26.12.2022 to dt. 08.01.2023 and handover by 11.00 AM on dt. 09.01.2023**. The tenderer having necessary expertise & competency to complete the work within the stipulated time should participate in the tender process.
9. The duration of the Mela is 19 (Nineteen) days. However, in case it is extended up to 3 (three) days, no extra payment shall be made to the Contractor / Decorator. In case the Mela extended for more than three days extra payment for each extended days(s) beyond 22 days shall be made at the rate not exceeding proportionate cost for 19 (nineteen) days.
10. ***On completion of the Mela, the Contractor / Decorator shall have to take away all the materials within 5 (five) days and shall have to vacate the site. Failing which, the contractor shall have to pay the ground rent as per BDA norms for the extra days beyond the allotted 05 days. The penalty amount claimed by BDA if any will be deducted from the final bill of the Contractor. It is the responsibilities of the Contractor / Decorator to obtain clearance certificate from the Ground Authorities regarding clearance of the ground.***
11. The Mela premises shall be formally made available to the Contractor by Mela Authority on, as is where basis is on **26.12.2022**. The construction work must start immediately at site on the same day and be completed and handed over to the Mela Authority

formally **by 11.00 AM. on dated 09.01.2023** positively. The progress of the work shall be checked and supervised by officers/Architect duly nominated by the Mela Authority of the Event to ensure that the work is done as per the specifications and time schedule. Tenderer shall ensure proportionate progress to complete the work as per the time schedule.

12. In case any portion of work is not completed as per laid down specifications and handed over to the Mela Authority on the due date, penalty up to 5% on the total value of work allotted/awarded will be imposed per day by the Mela Authority till completion of the job.

13. The volume and number of works may vary at discretion of the Mela Authority up to 40% of the contracted work either way, & final payment to the contractor / decorator shall be regulated on the basis of actual work executed and on the rate(s) initially approved. For extra works (if any), the contractor/decorator will be paid separately on the basis of Mutually agreed/comparative market price/lowest tender price quoted, whichever is less duly finalized by the Mela authority/Architect of the Event.

14. The Contractor / Decorator will be responsible for up keep and maintenance of the entire work done by him till the closing of the Mela, for which, no extra payments shall be made. He shall therefore, have to ensure adequate number of carpenters/helpers to the satisfaction of the Mela Authority/Architect of the Event. Breakages and damages in any work shall immediately be settled and no extra payment will be made for any damage, breakage or loss on account of any reason or natural calamities. Lay out plans etc. of the site shall be provided by the Architect of the Event/Infrastructure committee of the Mela Authority. Mela Authority reserves the right to reject any or all tenders without assigning any reason or to accept any portion of the tender and award the remaining work to any other Contractor / Decorator.

15. Proper signages to be provided as per the requirement and as directed by mela authority without any extra cost. The design of the signages should be collected from the architect and shall be provided in the locations as directed.

16. Contract Negotiation, if required will be held at a date, time and address as intimated to the selected bidder. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation will be performed covering technical and financial aspect, if any and availability of proposed professionals etc.

17. No part of the contract will be sub-let without the prior written permission of the Mela Authority.

18. It shall be the responsibility of the successful Tenderer to obtain requisite permission for water, electricity power, and other essential connections/services at the Mela Ground for the duration of the Mela i.e. from the date the ground is handed over to the contractor / decorator for construction to the date the ground is handed over back to the Local Authority from whom it has been taken on rent. It shall also be responsibility of the contractor /decorator to liaise with the concerned authorities and arrange all the PH, electrical connection and other amenities that may be required for running of the Mela. However, security deposits, if required, shall be made by the Mela Authority. Letters to the concerned authorities shall also be addressed by the Mela Authority. Security deposits, installation charges and consumption charges for all PH and electrical connections for the duration of the Mela shall be paid by the Mela Authority, the contractor / decorator will however, have to pay all installation & consumption charges, both PH and electrical for the duration he takes

over the ground to the time he formally handed over the complete work of the Mela to the Mela Authority.

19. The contractor shall execute the work confirming to the requirements of fire safety guidelines of NBC/Local fire authority and shall obtain the required clearance certificate from the fire authority for the infrastructures erected at the Mela ground at his own risk. However the required correspondences shall be provided by the Mela Authority to the contractor.

20. In regard to electrical fittings etc, the contractor shall have to engage qualified licensed Electrician / Contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.

21. In regards to sweeping and cleaning services etc. the contractor shall have to engage experienced and licensed agencies to provide such services on behalf of the contractor.

22. The contractor shall not use any materials other than those specified in tender without the prior permission of the Mela Authority/Architect of the Mela.

23. The contractor shall have to obtain the required structural stability certificate from the competent authority for the infrastructures erected at the Mela ground at his own risk. However any correspondence required from the Mela authority will be provided to the Contractor/Decorator.

24. No Advance shall be paid to the Contractor / Decorator till completion of the work and handing over to the Mela Authority. However, part payment up to 70% of the contract value of the total work may be considered for payment to the Contractor / Decorator within 5days time of the inauguration of the Mela subject to satisfactory completion of the work in due time. The balance final payment of the work will be made only after completion of the Mela and handing over of the ground to the Ground Authority (BDA).

25. All the Tenderers should fill the tender rates in figures as well as in words. The tender form may be filled in English and all entries made by hand and written in ink. Over writings in rate is not permitted. All corrections should be attested by the tenderers with his initials as many times as corrections occur. **Each page of the tender document and other related papers submitted there-with should be signed by the Tenderers along with page number.** Any discrepancy in the rates written in figures and words, then rates written in words is final. Similarly discrepancy in the rates quoted for unit rate and total amount, and then the rate quoted for unit is final.

26. The Tenderers are required to **deposit an earnest money of Rs.80,000/- (Rupees Eighty Thousand)** only. The amount of earnest money will be accepted only in the form of Demand Draft drawn in favour of the SIDAC, Bhubaneswar. Only those tenderers who have requisite expertise and competency in the execution of the job within the stipulated time should submit the tenders. The tender without earnest money shall be out rightly rejected. The tenderer may also avail the exemption of EMD as per Finance Department guidelines. However, he has to submit the required supporting documents for availing of exemption of EMD.

27. The Mela Authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work, in Godown of tenderers by nominating a Committee to ascertain the credibility of the firm. Further the undersigned/Mela Authority reserves the right to reject any or all tenders without assigning any reasons. Conditional tender in any form whatsoever will not be qualified/ considered and will be liable for outright rejection.

28. **The successful Tenderer shall sign an agreement in Non-judicial stamp paper of appropriate value with deposit of 10% (Ten Percent) of the Contract Amount, in shape**

**of Bank Guarantee towards performance security within 3days after intimation of acceptance of the tender.** The performance security of 10% (Ten Percent) includes the amount deposited as EMD with the tender document. Failure on the part of the tenderer to do so, shall give the Mela Authority the right to revoke the acceptance of the tender without further notice to the Tenderer, forfeit the earnest money deposits and award the work to any other contractor / decorator.

29. The successful Tenderer shall have to arrange sanitary and water supply arrangements for his/their workers to avoid unhygienic condition inside the Mela ground.

30. The Earnest/Security Money of successful Tenderer will be retained for successful completion of the contract and shall be returned only after Mela is over.

31. **The Tenderers shall have to quote their rates for hiring charges only inclusive of erection, transportation and dismantling, but exclusive of GST.**

32. The cultural programme shall be conducted by running generator and the same is to be provided by the contractor / decorator as per requirement.

33. All the items of works shall be executed as per the direction of the Architect appointed by the Mela Authority and the decision of the Architect as regards to design concept is final and binding on the contractor / decorator. The drawings provided in the tender document are conceptual only and may vary during execution as per site condition or requirement of the Mela Authority and the contractor shall have to execute the works accordingly without any extra claims.

34. The Tenderers are required to **quote their rates per unit for entire period of the Mela.**

35. The contractor / decorator shall have to liaison and obtain the required clearance of Fire, Police and Structural stability etc. from competent authorities. However, required letters to the concerned authorities shall be addressed / issued by the Mela Authority.

36. The agency should not have been indicated or convicted by any court of law. No adverse orders should have been passed against the agency by any Government authorities. No investigation by any authority as stated above should be pending against the agency.

37. Income tax as applicable shall be deducted at source from all accepted payments, in accordance with the provisions of Income Tax Act, 1961 as amended from time to time.

38. No modification to the bid documents shall be allowed once it is received by the authority.

39. If the Layout or Quantity of stalls changes due to COVID norms/ any other reason, the Committee will negotiate and decide. The Decision of the committee will be final and binding.

40. **Special Clause of Pandemic**

The contractor / decorator will have to go through all the precautions and shall have to obey all the latest covid-19 guidelines, as issued by Govt. of India, Govt. of Odisha & BMC. However if any changes to the layout plan, cancellation to any or whole part of the work need to be done, the contractor will have to agree without seeking any financial claim.

41. Experience Certificates from any private organizations will not be entertained.

42. Experience with Joint Venture is not acceptable.

43. **Technical Bids**

The firm have to submit the Technical Bid in the prescribed format i.e Covering letter and other information as per the “Annexure-IV” along with required documents fulfilling the eligibility Criteria as follows.

- i) Cost of Tender documents in shape of Demand Draft.
- ii) EMD in shape of Demand Draft.
- iii) Self attested photocopy of GST/ GSTIN registration Certificate and up-to date return copies for the year 2021-22 upto October 2022.
- iv) Self attested photocopy of PAN and upto date return copy of income tax for three assessment year 2019-20, 2020-21, 2021-22.

- v) Self attested copy of work order / past experience confirming execution of three similar national/international fairs or similar assignments worth of Rs. 15.00 lakhs (Rupees Fifteen Lakhs) or more in a single work order and its completion certificates in period of last five years (up to October 2022) in Govt. or Govt. aided organizations.

Or

Two similar completed works or similar assignments worth of Rs. 20.00 lakhs (Rupees Twenty lakhs) or more in a single work order and its completion certificates in period of last five years (up to October 2022) in Govt. or Govt. aided organizations.

Or

One similar completed work or similar assignment worth of Rs. 32.00 lakhs (Rupees Thirty Two lakhs) or more in single work order and its completion certificate in period of last five years (up to October 2022) in Govt. or Govt. aided organizations.

- vii) Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor having experience in execution of such type of works for execution of electrical work. In case of authorization from any registered electrical contractor, the self attested copy of the valid electrical license of contractor has to be submitted.
- viii) Audited statement of accounts (Balance sheet & Profit Loss account) of the firm for similar nature of business showing turnover not **less than 30.00 Lakhs (Rupees Thirty lakhs)** Only for each of last 3 financial years (2019-20,2020-21, 2021-22) and I.T. return Acknowledgements.
- ix) The Tenderer shall have to provide willingness of Firefighting personnel from a registered/duly certified/authorized fire agency with equipment and manpower along with consent letter of the agency.
- x) The Tenderer shall have to furnish the willingness of a registered cleaning & sanitation personnel from a registered/duly certified/authorized cleaning & sanitation agency along with their registration certificates and other required statutory documents and consent letter from the agency.
- xi) Undertaking that no criminal case is pending with the police at the time of submission of bid. (Annexure-I)
- xii) Undertaking in shape of affidavit for not have been blacklisted by any Central/ State Govt/ any autonomous bodies during the recent past (Annexure-II)
- xiii) Undertaking regarding trueness and correctness of the information submitted by the firm (Annexure-III)

44. **The Bidders are subject to disqualified if they have:**

- i. *Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements.*
- ii. *Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.*
- iii. *Participated in the previous bidding for the same work and had quoted unreasonable price and could not furnish rational justifications to the authority.*
- iv. *Indulged in unlawful and corrupt means in obtaining the bids.*
- v. *Been black listed/ suspended by the competent authority.*

45. **Financial Bid**  
The **financial bid** must be submitted in the prescribed format (As per the schedule of Quantities at **Page 18-26**) along with covering letter (Annexure-V) which will be excluding of GST. The rate per unit should be for the entire period of the mela. The total financial quote should be clearly mentioned in word and figure for comparative purpose.
46. **Selection of firms for Infrastructure work.**  
The decorator for the event will be selected on the basis of Technical Criteria and lowest financial quote.
47. Any Disputes arising out of the contract, the Decision of the Principal Secretary to Government, Handlooms, Textiles and Handicrafts, Govt. of Odisha shall be final & binding.
48. **The Mela Authority will read and include the Principal Secretary to Government, Handlooms, Textiles & Handicrafts Department, Government of Odisha and Chairperson, Toshali National Crafts Mela.**

Sd/-  
Member Secretary, SIDAC

## **STANDARD SPECIFICATIONS FOR THE INTERIOR AND EXTERIOR DECORATION WORK OF THE 17th TOSHALI NATIONAL CRAFTS MELA.**

The structures should be steady and neatly finished. The basic structure of tentage work is to be constructed with Bali Pillars and the rafter and purlins with bamboo at a distance not less than 2' in confirmation with drawings. The roof is to be covered with good quality tarpaulin and roofing material as specified in drawings / schedule and should be without any imperfection and holes to prevent leakages of water in the advent of rains in order to protect the products of the participants. Sufficient slope is to be provided to ensure water drainage in case of rains. The bottom platform is to be made with wooden blocks provided in the grid of 1' 6" x 1' 6" of required height from the ground, top covered with 19 mm thick block board/ ply covering properly leveled and smooth finished for carpeting should be constructed with proper nailing and enough strength to withhold the anticipated load of crowd to the mela. The approved quality new synthetic carpet should be laid over the platform. The gap between ground and platform should be covered with 4-mm ply/cloth with painting according to design or as directed by Mela Authority/Architect of the Event.

All visible stall sides/ backsides to be covered with painted/designed with motifs of approved design duly framed using designed flex/ cloth/ hessian cloth etc with required painting work etc as per the instruction of mela authority/ architect.

The back, side walls and partition walls should be made of 4'x4' frame work of not less than 2" x 2" wooden battens properly nailed vertical and horizontal member covered with 4 mm. Ply board on both sides painted or cloth finished as per approved drawings.. The minimum height of the walls from platform should be as per drawing. The new cloth ceiling of approved shade/colour with necessary wooden frame work should be fixed at appropriate height. A step at the entrance should be provided to enable the visitors to the Mela in case it is required. The frontage and top covering should be provided in conformity to the approved designs with required POP and painting works.

Sale counter and cash counter is to be fabricated either with iron folded table or with 18 mm. Commercial block board/wooden post and shelve/similar nature of materials as per site requirement and properly painted/covered with approved shade, colour or fabric or any other approved material as per approved drawing/as directed by the Architect/Mela Authority.

Storage racks should be provided in each stall/pavilion and should be fabricated either with iron folded racks or with commercial block board/wooden post and shelves/similar material or three tier storage racks covering with new cloth as specified in drawings or as directed by the Architect/Mela Authority. All the cloth / fabrics for use are to be approved by the mela authority/ architect prior use.

The State name and Stall serial number of the stalls shall be written on vinyl stickering over sunboard both Odia and English and fixing the board to the stall fascia conforming to the design or as directed by the Architect/Mela Authority.

**Adequate nos. of Fire Extinguishers as approved by Fire Authority** shall have to be installed both for common and electrical fire safety. Similarly, adequate nos. of buckets (specially designed for firefighting) containing water and sand to be installed. They should be installed at places as directed by the Fire Authority. The electrical installation must conform to relevant IS Code and the work should be carried out only by the competent licensed Electrical engineer. **The Contractor shall have to obtain the Fire Safety Certificate at his own risk from the concerned fire authority.** Electrical light and fan fittings to be provided with necessary wiring on main line separately for (a) fan (b) light (c) night lamp, distribution and point wiring including switch, main switch etc., using ISI standard wire and light fittings

complete as may be approved by the local electrical authority. All fittings should be properly focused to enable enough/proper lighting at the sales counter and general lighting at the stall/pavilion.

The nos. of electrical fittings will be provided as specified in tender schedule under the items of the works or as directed by the Architect/Mela Authority.

Contractor should provide requisite number of Inverters as stand by so as to provide connections to the number of lights as required for stage, VIPs Lounge and Control room, in the case of power failures. Cost of the inverters should be covered while quoting per sq. ft. rate for such items. The capacity of the invertors must be such as to meet the load of the above requirement.

All electrical works including fittings and fixtures and wiring must be done through a licensed Electrical Contractor borne in the current approved list of PWD (Electrical/CPWD, etc) who will submit and obtain necessary approvals and submit TEST CERTIFICATE to Executive Engineers, TPCODL / Electrical Inspector Govt. of Odisha for Electrical Power connections.

The Contractor shall quote rental for the following items for the duration of the Mela. The rental shall be inclusive of all wiring, trenches inclusive of all cabling from transformer to main panel, sub panels to boards, distribution boards for each cluster of shops to main switch for three phase meter for requisite power load inclusive of all equipment structures and fittings as required for the electric supply and connections from the supply terminal to and inclusive of distribution board for a cluster of shops as approved. Power supply from the transformer(s) shall also be the responsibility of the contractor. He shall also supply fix and maintain HRC fuses. TP switches fuse kits, DP switch fuses, porcelain Kit-kat etc., required for the distribution of power to individual shops through separate panel boards of the cluster. Complete safety measures shall be adopted and all cable joints etc., properly earthed with copper conductor and sufficient earthing pits provided under direction and approval of the Mela Authority/TPCODL. The rental shall include constant attendance of the qualified and experienced electrician for the maintenance and service (entirely at the cost of the contractor) as required, i.e. minimum 6 numbers of electrician in A shift (5 am to 1 pm), 15 numbers of electricians in B shift (1 pm to 9 pm) and 6 numbers of electricians in C shift (9 pm to 5 am) along with supervisors in all shift to technically guide the technicians in proper uniform bearing the logo "ELECTRICIAN OF MELA" having license / certificates to entitle to handle and maintain such electrical arrangements. The temporary electrical connection and consumption charges required for construction period shall be obtained by the contractor at his own risk and cost.

Besides the LED light, spot lights, fans etc. mentioned in the general construction, the contractor / decorator has to provide the lighting arrangements as per the requirements of the Mela ground. All the gates/ theme pavilions/ selfie points/ important signages should be decorated with sufficient lighting arrangement using colorful palco lights/ spot light etc. as per requirement/ as directed by Mela authority/ Architect. Providing and fixing Halogen light outdoor type water proof fittings complete the underground wiring and steel fixing brackets of 75mm x 6 mtrs high ('A' class steel poles duly painted black or as per instruction of the Mela Authority. Providing and fixing LED light etc. in the parking area. LED bulbs/ tube light should be provided to all stalls for sufficient lighting as per requirement or as directed with POS machine socket for stall unless otherwise mentioned. Mobile charging points at different locations / stalls should be provided for the participants as directed.

All toilets and bathrooms should be properly constructed and hygienically maintained with 24 hours water supply to the units. Sufficient water storage tanks to be provided as per the requirement or as directed. The number of lights should be sufficient to avoid darkness and as per instructions given by Mela Authority. Complete public address system with a powerful (PA 60) switch over type amplifier with 2 microphones, tape player and 25 numbers



loudspeakers strategically placed on the ground and parking area is to be provided. **A full time operator and a full time announcer as approved by Mela Authority shall be provided by the Contractor / Decorator to operate the Sound System, play cassettes of recorded instrumental music and to announce the required information as & when required.** The control, amplifier etc will be located in or near the office as specified / directed by Mela Authority/Architect of the event.

Construction of office, conference hall, VVIP lounge, Logistic stalls, Institutional and other stalls and theme pavilions shall be executed as specified in the tender schedule and design concept etc. and as directed by the Mela Authority/Architect of the Mela. All attached toilets to the office, VIP lounge etc to be provided with all required sophisticated fittings and fixtures with tiles to wall and floors. Overhead tanks for each toilets to be provided for 24 hours water supply. Apart from the above the contractor / decorator shall have to provide **one set of Computer with one Programmer-cum-Operator for full time of Mela for required Data Entry and official works.** The Logistic stalls and Institutional stalls should be provided with required furniture and fixtures as specified in the tender schedule or as directed by the competent authority.

All required signages are to be provided by the contractor/ decorator at the specified points/ location as per the approved drawing/ design/ as directed for smooth management of the event and general awareness of the public and visitors.

All the green carpets are to be laid over the leveled ground duly leveled using machine, required sand filling etc. in two layers. The top layer of the green carpet must be brand new and of uniform colour to match the internal roads, open spaces, play zones, dining etc of the ambience.

Brand New Red carpets are to be provided for specific locations, pathways i.e from entry to the theme pavilion connecting other important events leading to the stage for VVIP movements etc. as directed by the Mela authority.

The special signages for different Zone i.e Handicrafts/ Handlooms/ Food Court/ Play Zone etc. are to be provided as per approved drawing and design or as directed by the Mela authority with required lighting arrangement for convenience of general public/ visitor etc.

**Unless otherwise specified, only new and fresh cloths, fabrics, carpets, tarpolins etc. are to be used.**

Garages for fire attendees are to be provided as per tender schedule or as directed by the Fire Authority at site. Construction of First-Aid Centre shall be as per logistic requirement with provision of one medical bed, one fridge and deep green door /window cotton and as directed by the First-Aid Authority.

**An exclusive stall with 15 nos. of wheel chair** with two attendees shall be provided for Universal accessibility.

The above specifications are the minimum requirements. Further instructions on the spot will be given by the First-Aid/Fire/Bank/PO/Police/Different Committee Head, in case any deviation is deemed necessary. **No extra payment shall be made to the contractor decorator for all such addition/alterations.**

**FOOD COURT:** Size and specification of such stalls with kitchen as per approved design and as specified in the schedule of work. The walls and ceiling of the Kitchen to be made with GCI Sheets of steel structures required as per Fire safety norms. Electrical wirings inside the stalls should be done in such a manner so as to avoid the fire hazards. Flooring should be leveled and raised with 3” bricks or as specified in the tender schedule or as directed by the competent authority at site. Water supply to each stall should be provided through required pipe work with tap provision. Drinking water tanks to be installed near the food court area in the location as per the drawing or as directed by Mela Authority.

A proper stage and dais as specified in tender schedule should be provided with required furniture and fixtures. Any deviation required at site may duly attended by the Contractor / Decorator for which no extra payment shall be considered.

All the material used for construction of stalls and pavilions etc., should meet the approval of the Mela Authority/Architect/Committee Head. Notwithstanding anything contained in the aforesaid clauses and in the accompanying schedules, the Mela Authority is competent to effect change of the venue and to the schedules accordingly or even cancel the Mela before the work is formally awarded and the contractor / decorator shall not have any claim against the Mela Authority for the preliminary work(s) or any other expenses incurred by the contractor / decorator in connection with this tendering for the work and further proceedings thereon until such alternation or cancellation.

Sd/-  
Member Secretary, SIDAC

**BOQ FOR THE 17th TOSHALI NATIONAL CRAFTS MELA AT JANATA MAIDAN, CHANDRASEKHARPUR, BHUBANESWAR. Package-II**

Sl. No	Item with Specification	Quantity	Unit	Rate/Unit	Amount
				(In figure & words)	INR
<b>1</b>	<p><b>Stall for Handicraft</b> Size 100 sft. Per stall (10'X10') in cluster as per design &amp; Layout.</p> <p><b>Platform:</b> Platform on strong wooden base of 6" height covered with matching carpet and the border to be painted/Covered up with the fabrics to match the theme</p> <p><b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured new fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.</p> <p><b>Fascia &amp; Roofing:</b> Framed and designed ,Slope roof decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Handloom or Handicraft Patterns/patch/murals/showpieces fixed over/top of it as per design.</p> <p>Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ new Fabric (As per designs of various clusters)</p> <p>The name and no. of the stall shall be written by vinyl stickering both in Odia and English over sunboard of required size as per approved design and drawing. The sale counter top and front is to be covered by decorative flex as per approved drawing and design.</p> <p><b>Racks &amp; Counter:</b> 1 No. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size –8' X 2' X 2'6"</p> <p>3tier Rack covered with approved clothing</p> <p><b>Water Proof Roofing:</b> Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling</p> <p><b>Furnishings:</b> 2 Chair and Front Screen Ceiling Fan including wiring and cabling– 1 No. 85 watt. LED including wiring and cabling – 2 nos. 5A switch and socket including wiring and cabling – 1 No. Plug point for swapping machine: 1 no</p>	400	nos		

<p>2</p>	<p><b>Stall for Utkalika</b>  Size: 1000 sq.ft per stall (20' X 50') in clusters as per design &amp; layout</p> <p><b>Platform:</b> Platform on strong wooden base of 6" height covered with matching carpet and the border to be painted</p> <p><b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured new fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.</p> <p><b>Fascia &amp; Ceiling:</b> Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Patterned Flex printing/patch/murals/showpieces fixed over/top of it as per design.</p> <p>Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters)</p> <p>The ceiling of the stall is to be specially designed as per approved drawing and design or as directed by the Mela authority.</p> <p>The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.</p> <p>The sale counter top and front is to be covered by decorative flex as per approved drawing and design.</p> <p><b>Racks &amp; Counter:</b></p> <p>5 Nos. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size –8' X 2' X 2'6" &amp; Cash counter with furnishing.</p> <p>3tier Rack covered with approved clothing as per requirement</p> <p><b>Water proof Roofing</b></p> <p>Tarpaulin roofing with new Cloth / Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect.</p> <p><b>Furnishings:</b></p> <p>8 Chair and Front Screen</p> <p>Ceiling Fan including wiring and cabling – 10 Nos.</p> <p>85 watt. LED Light including wiring and cabling - 20 nos.</p> <p>5A switch and socket including wiring and cabling –5 No.</p>	<p>1</p>	<p>nos.</p>		
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<p><b>3</b></p>	<p><b>Stall for SIDAC &amp; Kalabhoomi</b>  Size: 800 sq.ft per stall (20' X 40') in clusters as per design &amp; layout including interior works confirming to approved drawing attached.  <b>Platform:</b> Platform on strong wooden base of 6" height covered with matching carpet and the border to be painted  <b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.  <b>Fascia &amp; Ceiling :</b> Framed and designed ,slope roof with decorative Flex/ new fabric roofing of the entire roof area with suitable and perfect borders with Patterned Flex printing/patch/murals/showpieces fixed over/top of it as per design.  Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters)  The ceiling of the stall is to be specially designed as per approved drawing and design or as directed by the Mela authority.  The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.  The sale counter top and front is to be covered by decorative flex as per approved drawing and design.  <b>Racks &amp; Counter:</b>  5 Nos. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size –8' X 2' X 2'6" &amp; Cash counter with furnishing.  3tier Rack covered with approved clothing as per requirement.  <b>Water proof Roofing</b>  Tarpaulin roofing with new Cloth / Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect.  <b>Furnishings:</b>  8 Chair and Front Screen  Ceiling Fan including wiring and cabling – 6 Nos.  85 watt. LED Light including wiring and cabling - 16 nos.  5A switch and socket including wiring and cabling – 5 No.</p>	<p>1</p>	<p>nos.</p>		
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<p><b>4</b> <b>a</b></p>	<p><b>Food Court</b> Size: 132 sqft per stall (11' X 12') in clusters as per design &amp; layout</p> <p><b>Platform:</b> Platform on strong wooden base of 6" height covered with matching carpet</p> <p><b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.</p> <p><b>Fascia:</b> Framed and designed ,Slope /flat decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with applique/patch/murals/showpieces fixed over/top of it as per design along with hessian cloth at ceiling.</p> <p>The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing. The sale counter top and front is to be covered by decorative flex as per approved drawing and design.</p> <p><b>Racks &amp; Counter:</b> 1 No. Wooden counter with appropriate colour cloth cover and painting as per design of Size –8' X 2' X 2'6" 2 tier racks with cloth covering if required</p> <p><b>Water proof Roofing:</b> Tarpaulin roofing with Hessian Cloth, POP finish &amp; Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect.</p> <p><b>Furnishings:</b> Ceiling Fan including wiring and cabling – 1 No. 85 watt. LED Light including wiring and cabling – 2 nos. 5A/15 A switch and socket including wiring and cabling –3 No.</p>	<p>20</p>	<p>nos.</p>		
<p><b>b</b></p>	<p><b>Kitchen for food court</b> Bamboo Bullah structure, tin roofing and tin walling for kitchen shed – 11'X 12'. Adequate and round the clock water supply &amp; water connection to each stall and common washing area. Provision of 2 tables of size – 4' X2'x2'6" and 2 nos. chair</p> <p><b>Furnishings:</b> 15A switch and socket including wiring and cabling – 2 Nos. 85 watt. LED Light including wiring and cabling - 2 nos.</p>	<p>20</p>	<p>nos</p>		

<b>c</b>	<b>Miscellaneous works in Food court area</b>				
	Banquet chair with cover	240	nos.		
	Round table with frill & cover	60	nos.		
	Barricading of food court area with MS Grill with fabric wrapped over it and properly finished by applying POP and weather proof colouring over it to give a traditional look as directed by EIC or Architect of 600 rft. and 3' ht.	1800	sqft		
	Big Dustbins (100 ltr capacity) of bamboo net/Designer PVC	50	nos.		
	New Synthetic Green net carpeting in the entire food court area to be provided in two layers	30000	sqft.		
<b>d</b>	<p><b>Drinking water kiosk</b>  Size: 80 sqft per stall (10' X 8') as per design &amp; layout  <b>Platform:</b> Platform on strong wooden base of 6" height  <b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.  <b>Roofing:</b>  Tarpaulin roofing with Flex on outer side and cotton cloth in interior ceiling  The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.  <b>Furnishings:</b>  2 Chairs  Ceiling Fan including wiring and cabling – 1 No.  85 watt. LED Light including wiring and cabling -2 nos.  15A/5A switch and socket including wiring and cabling – 2 Nos.  Counter Table 1No of Size 8'0" X 2'0" X 2'6" covered with cloth as per design &amp; 2tier racks with cloth covering.</p>	2	nos.		
<b>5</b>	<p><b>Logistics Stalls</b>  Size: 150 sqft per stall (15' X 10') as per design &amp; layout  <b>Platform:</b> Platform on strong wooden base of 6" height covered with matching carpet and border to be painted or covered with matching new cloth.</p>	12	nos.		

	<p><b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured new fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.</p> <p><b>Fascia:</b> Framed and designed ,Slope roof decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Handloom or Handicraft Patterns/patch/murals/showpieces fixed over/top of it as per design.</p> <p>Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters)</p> <p>The name and no. of the stall shall be written by vinyl stickering over sun board of required size as per approved design and drawing.</p> <p>The front table top and front is to be covered by decorative flex as per approved drawing and design.</p> <p><b>Counter:</b></p> <p>1 No. Wooden counter with appropriate new colour cloth cover and jhoti painting as per design of Size –8’ X 2’ X 2’6”</p> <p><b>Water proof Roofing:</b></p> <p>Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling</p> <p><b>Furnishings:</b></p> <p>10 Chairs and Front Screen</p> <p>Ceiling Fan including wiring and cabling – 2 No.</p> <p>85 watt. LED including wiring and cabling - 3 nos.</p> <p>5A/15A switch and socket including wiring and cabling – 3 Nos.</p> <p>3 tier racks with cloth covering if required</p>				
6	<p><b>Demo Kiosks for students of SIDAC</b></p> <p>Size: 225 sqft 15 x 15) per stall as per design &amp; layout</p> <p><b>Platform:</b> Platform on strong wooden base of 6” height covered with matching carpet</p> <p><b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.</p>	4	nos.		



	<p><b>Fascia (if required):</b> Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders as per theme fixed over/top of it as per design.</p> <p>Decorative pillars as per design with jute string rope, thermocol motif and P.O.P. followed by Metallic external weather paint to provide the asthetic look as per design.</p> <p>The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.</p> <p><b>Water Proof Roofing:</b></p> <p>Tarpauline roofing with metallic colour over POP Finish on hessian cloth over necessary frame work as required for the designed shape of the roof/fabric roofing with suitable border designs over it as per design and same for internal roof.</p> <p><b>Racks &amp; Counter:</b></p> <p>1 Nos. Wooden counter with appropriate colour cloth cover and painting as per design of Size –8’ X 2’ X 2’6"</p> <p>3 tier racks with cloth covering if required</p> <p><b>Furnishings:</b></p> <p>10 Chairs and Front Screen</p> <p>Ceiling Fan including wiring and cabling – 2 No.</p> <p>85 watt. LED including wiring and cabling -4 nos.</p> <p>5A/15A switch and socket including wiring and cabling – 2 Nos.</p>				
7	<p><b>Designer's collection Gallery</b></p> <p>Size: 600 sqft per stall (30’ X 20’) as per design &amp; layout</p> <p><b>Platform:</b> Platform on strong wooden base of 6” height covered with matching carpet</p> <p><b>Partitions and Structure:</b> Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing &amp; design complete and as directed by Architect/Mela Authority.</p> <p><b>Fascia &amp; Ceiling:</b> Framed and designed ,Slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Patterned flex/murals/showpieces fixed over/top of it as per design.</p> <p>Decorative pillars as per design with wooden bullah and P.O.P. if required (As per designs of various clusters)</p> <p>The ceiling of the stall is to be specially designed as per approved drawing and design or as directed by the Mela authority.</p>	1	nos.		

	<p>The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.</p> <p>The sale counter top and front is to be covered by decorative flex as per approved drawing and design.</p> <p><b>Racks &amp; Counter:</b></p> <p>6 Nos. Wooden counter with appropriate colour cloth cover and painting as per design of Size –8’ X 2’ X 2’6" or as per requirement.</p> <p>2 tier racks with cloth covering as per requirement.</p> <p><b>Roofing:</b></p> <p>Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling</p> <p><b>Furnishings:</b></p> <p>8 Chairs and Front Screen</p> <p>Ceiling Fan including wiring and cabling – 6 Nos.</p> <p>85 watt. LED light including wiring and cabling - 12 nos. (Besides Special lights as per requirement)</p> <p>5A/15A switch and socket including wiring and cabling – 4 Nos.</p>				
<b>8</b>	<p><b>Food Court Side Exit Gate &amp; Stage side Gate</b></p> <p>Size: As per Drawing, design and direction of Architect.</p> <p>Structures of bamboo , plywood and wood batten.</p> <p>Covered with designed flex also including solid letterings, both in english and Odia written over complete.</p>	2	nos.		
<b>9 a</b>	<p><b>Dining Hall for Officials : (40’ X 25’)</b></p> <p>Framed structure with good quality bamboo and bullah, Cloth walling with tarpaulin roofing, cloth ceiling and provision of 5 wash basins, service counters for buffet service for participants with new green synthetic carpeting.</p> <p>50 Nos chairs</p> <p>Ceiling Fan with wiring and cabling – 10 No.</p> <p>85 watt. LED light with wiring and cabling -08 nos.</p> <p>5A/15A switch and socket with wiring and cabling – 5 Nos.</p> <p>Dustbins 5 Nos</p> <p>Dining Table 5 Nos</p>	1	No		
<b>b</b>	<p>Kitchen with Store room facility : tarpaulin roofing &amp; tin walling provision for water &amp; P.H. connection &amp; light (25’ X 25’)</p>	1	No		
<b>10</b>	<p><b>Open Kitchen for Artisans</b></p> <p>Kitchen (50’x20’): Tin walling of 3’0" height along with provision for water &amp; P.H. connection &amp; light.</p>	1	No		
<b>11</b>	<p><b>Daily Disinfecting the Premises:</b></p> <p>Disinfecting the premises including Stalls,</p>	Entire Period	LS		

	Offices, Ground, Food court etc with Chlorine and Chlorine Compounds or as approved By Mela Authority for at least once, each Day during Daytime (before starting of mela) for entire Mela period.				
12	<b>Automated Hand Sanitizer</b> Supplying and Fixing Automatic Hand sanitizer (Sensor Based & Electric operated) including approved Sanitizer chemical at designated places including Signages for the purpose.	20	sets		
13	<b>Photographic Coverage:</b> Coverage Sensor type: full frame 35mm ( 36 mmx 24 mm), APS-H, Megapixel rating: 18-22 Mp, Proficient Cameraman having experience in covering such events including submission of daily photo soft copies, The contractor will have to submit 05 nos of water proof album containing minimum 150 photographs per album of selected photographs with duly editing and printing. Submission of Soft copies of day wise photographs (minimum 1000 photo per day) in DVD format. Coverage from 11.00AM to 10.00 PM daily. The photographic coverage will shall include the pre inauguration activities (26.12.2022 to 09.01.2023) and post inauguration activities (10.01.2023 to 30.01.2023) on daily basis covering all important events/ visit of VIPs/ cultural programmes/ inauguration/ stall activities etc.	LS			
14	<b>Video- Recording:</b> Recording the entire event , provide day wise coverage Format HD Video 1080i, shooting & edit (if necessary), must be done on HD 1080i specs and Drone camera, materials for archival purpose must be provided on HD DVD, including Preparing and submitting a cinematic event teaser video of at least 5mins, with high graphics video clips of entire event, including work time clips, pre-inaugural activities , interviews, editing texting. etc. complete. Coverage from 11.00AM to 10.00 PM daily. The video graphic coverage shall include the pre inauguration activities (26.12.2022 to 09.01.2023) and post inauguration activities (10.01.2023 to 30.01.2023) on daily basis covering all important events/ visit of VIPs/ cultural programmes/ inauguration/ stall activities etc.	LS			
15	Clearing of the site including levelling of the mela ground & Parking area allotted for work with the use of excavator / dozers including filling the area and ditches with sand/earth/morrum, etc. complete in all respects as per requirement of the mela authority.	LS			

**GRAND  
TOTAL**

(In words: .....)

**UNDERTAKING**

*(On the Bidder's Letter Head regarding not have any pending judicial proceedings for any criminal offence)*

I, hereby undertake that there is no criminal case pending in any Court of Law against our company or against the Proprietor/Director/Persons to be deployed by our company.

I/we further certify that Proprietor/Director/Persons to be deployed by our company /of my company have not been convicted of any offence in any Court in India during the recent past. I understand that I am fully responsible for the contents of this undertaking and its truthfulness.

Authorised Signature  
( in full and initials)

Name and Designation of the Signatory  
Name of the Bidder and Address:

**UNDERTAKING**

*(on the Stamp Paper of appropriate value in shape of affidavit from the Notary regarding non-blacklisting)*

I, hereby undertake that, our organisation has not been blacklisted/debarred by any of the Central/State Government Department/Office or by any Public Sector undertaking (PSUs) and not blacklisted by any authority during the recent past.

Yours sincerely,

Authorised Signature

(in full and initials)

Name and Designation of the Signatory  
Name of the Bidder and Address:

**UNDERTAKING**

*((on the Stamp Paper of appropriate value in shape of affidavit from the Notary regarding trueness of the submitted information))*

I hereby declare that all the information and statements provided in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal.

Authorised Signature  
( in full and initials)

Name and Designation of the Signatory  
Name of the Bidder and Address:

**TECHNICAL BID COVERING LETTER**  
(ON BIDDER LETTER HEAD)

[Location & Date]

To

[Name and Designation of  
Tender Inviting Authority]  
(Office Address and Location]

Sub:- Tender for Tentage Work (Package II) for 17<sup>th</sup> Toshali National Crafts Mela to be organised from 10<sup>th</sup> to 28<sup>th</sup> January 2023 at Janata Maidan, Bhubaneswar (Technical Proposal)

Dear Sir,

I, the undersigned, offer to participate in the tender process to provide services for ***“Tentage work for Construction of stalls, Demo Kiosk, Gate, food stalls, kitchens, designers gallery etc with P.H., electrification works for 17<sup>th</sup> Toshali National Crafts Mela at Janata Maidan, Chandrasekharpur, Bhubaneswar. (Package-II)”*** in accordance with your Tender **Notice No.: 3779 Dated 23.11.2022** We are hereby submitting our tender, which includes Technical bid and Financial bid sealed in separate envelopes.

I, hereby declare that all the information and statements provided in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to **30** days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the Tender document. In case any provision of this tender are found violated, then your office shall have the rights to reject our proposal including forfeiture of the earnest money deposit absolutely.

I remain,

Yours faithfully,

Authorized Signatory  
with Date and Seal

Name and Designation:\_\_\_\_\_

Address of the Bidder:\_\_\_\_\_

1	Name of the Bidder	
2	Details of Tender document Cost (Demand Draft Details)	DD No:
		Date:
		Amount(Rs.)
		Drawn on Bank.
3	Details of EMD: (Demand Draft Details)	DD No:
		Date:
		Amount(Rs.)
		Drawn on Bank.
4	Name of the Director/Proprietor	
5	Full Address of Registered Office	Postal Address:
		Telephone No.
		FAX No.
		E-Mail Address
6	Name & telephone number of the authorised person signing the bid	
7	Bank Name	Account Number:
		Bank and Branch Name:
		IFSC Code
8	PAN No. (Attach staff attested copy )	
9	GSTIN (Attach self attested copy)	
10	Acceptance to all the terms & conditions of the tender(Yes/No)	
11	Power of Attorney/authorisation letter for signing of the bid documents (submitted/ not submitted)	
12	Undertaking that no criminal case is pending with the police at the time of submission of bid. (submitted/ not submitted)	
13	Kindly mention the total number of pages in the tender document.	

**14. Financial Turnover of the bidder for the last 3 years.**

Financial Year	Turn over Amount( in INR)	Average Turnover ( in INR)
FY1		
FY2		
FY3		



15. Details of the similar type service provided by the bidder in last 5 years:

Sl. No	Period	Name of Authority with complete address & Phone No.	Name of the Work	Contract Amount ( in INR)	Duration	
					From	To

**16. Declaration**

I, Shri .....Son/Daughter/Wife of Shri \_\_\_\_\_, Proprietor/Director/Authorised signatory of \_\_\_\_\_(Name of the Service Provider), competent to sign this declaration and execute this tender.

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information/fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

(Signature of Authorised Representative with seal)

Place: \_\_\_\_\_

Date \_\_\_\_\_

**Enclosures:**

- i. Tender document Fee in the form of Demand Draft in original.
- ii. EMD in the form of Demand Draft in original.
- iii. Copy of tender document (each page must be signed and sealed)
- iv. Duly filled Technical Bid.
- v. List of Documents as applicable.

**FINANCIAL BID COVERING LETTER**  
(ON BIDDER LETTER HEAD)

[Location & Date]

To

[Name and Designation of  
Tender Inviting Authority]  
(Office Address and Location]

Sub:- Tender for Tentage work (Package II) for 17<sup>th</sup> Toshali National Crafts Mela to be organized from 10<sup>th</sup> to 28<sup>th</sup> January 2023 at Janata Maidan, Bhubaneswar [Financial Proposal]

Sir,

I, the undersigned, offer to provide the services for *“Tentage work for Construction of stalls, Demo Kiosk, Gate, food stalls, designers gallery etc with P.H., electrification works for 17<sup>th</sup> Toshali National Crafts Mela at Janata Maidan, Chandrasekharpur, Bhubaneswar. (Package-II)”* in accordance with your **Tender Call Notice No.: 3779 Dated 23.11.2022** Our attached financial price is *{insert amount(s) in words and figures} for the proposed service}*. This amount is exclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the tender document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of **30 days** I have carefully read and understood the terms and conditions of the tender to provide the services accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorised Signatory  
(in full and initials)

Name and Designation of Signatory with Date and Seal:\_\_\_\_\_

Address of the Bidder:\_\_\_\_\_

**BID SUBMISSION CHECK LIST**

Sl.No	Description	Submitted (Yes/No)	Page No.
<b>TECHNICAL BID (ORIGINAL)</b>			
1	Covering letter along with information in Bidders Letter Head.		
2	Tender Document Cost (Demand Draft)		
3	EMD (Demand Draft).		
4	Self attested photocopy of PAN and up-to date return copy of income tax for three assessment years 2019-20, 2020-21, 2021-22.		
5	Self attested photocopy of GST/ GSTIN registration Certificate and up-to date return copies for the year 2021-22 (up-to October 2022)		
6	Audited statement of accounts (Balance sheet & Profit Loss account) of the firm for similar nature of business showing turnover not less than 30.00 Lakhs (Rupees Thirty Lakhs Only) for each of last 3 financial years (,2019-20, 2020-21, 2021-22) and I.T. return Acknowledgements		
7	Power of Attorney in favour of the person signing the bid on behalf of the bidder.		
8	List of completed assignments of similar nature (Past Experience Details) along with the copies of work orders/ completion Certificate for the respective assignments from the authorities.		
9	Fire fighting MOU from a registered/duly certified/authorized fire agency with equipment and manpower along with consent letter of the agency		
10	Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor.		
11	willingness of a registered cleaning & sanitation personnel from a registered/duly certified/authorized cleaning & sanitation agency		
12	Undertaking for not have been black-listed by any Central/State Govt/any Autonomous bodies during recent past		
13	Undertaking for not having any police case pending against the bidder.		
14	Undertaking regarding trueness of information submitted.		
<b>FINANCIAL BID (ORIGINAL)</b>			
1	Covering Letter in Bidders Letter Head		
2	Duly filled in Financial Bid		

***It is to be ensured that:***

All information has been submitted as per the prescribed format only.

Each part has been separately bound with no loose sheets and each page are page numbered along with Index Page.

All pages of the proposal needs to be sealed and signed by the authorised representative.

Authorised Signatory ( in full and initials):\_\_\_\_\_

Name and Designation with Date and Seal:\_\_\_\_\_

# **DRAWINGS AND DESIGNS WITH SPECIFICATIONS**

01

SHEET NO. :  
17TH TOSHALI NATIONAL  
CRAFTS MELA -2022  
DWG. TITLE :

NOTES:-  
1- All dimensions are in feet & inches  
unless otherwise stated.

SL. NO. REVISION REMARKS

17TH TOSHALI  
NATIONAL CRAFTS  
MELA -2022  
PROJECT :

SITE LAY OUT PLAN

DWG. TITLE :

N.T.S  
SCALE:  
01

DWG. NO. :

DEALT BY (OR ENLARGED)

CLIENT :

SIDAC

CONSULTANT:  
S&J ASSOCIATES  
G.A-10 NEELDR Vihar  
C.P. RAJAPURHALLI Vihar  
K. P. RAJAPURHALLI  
E: (AU)proj@sja2013@gmail.com

SCALE: 1/4" = 1'-0"

SCALE: 1/8" = 1'-0"

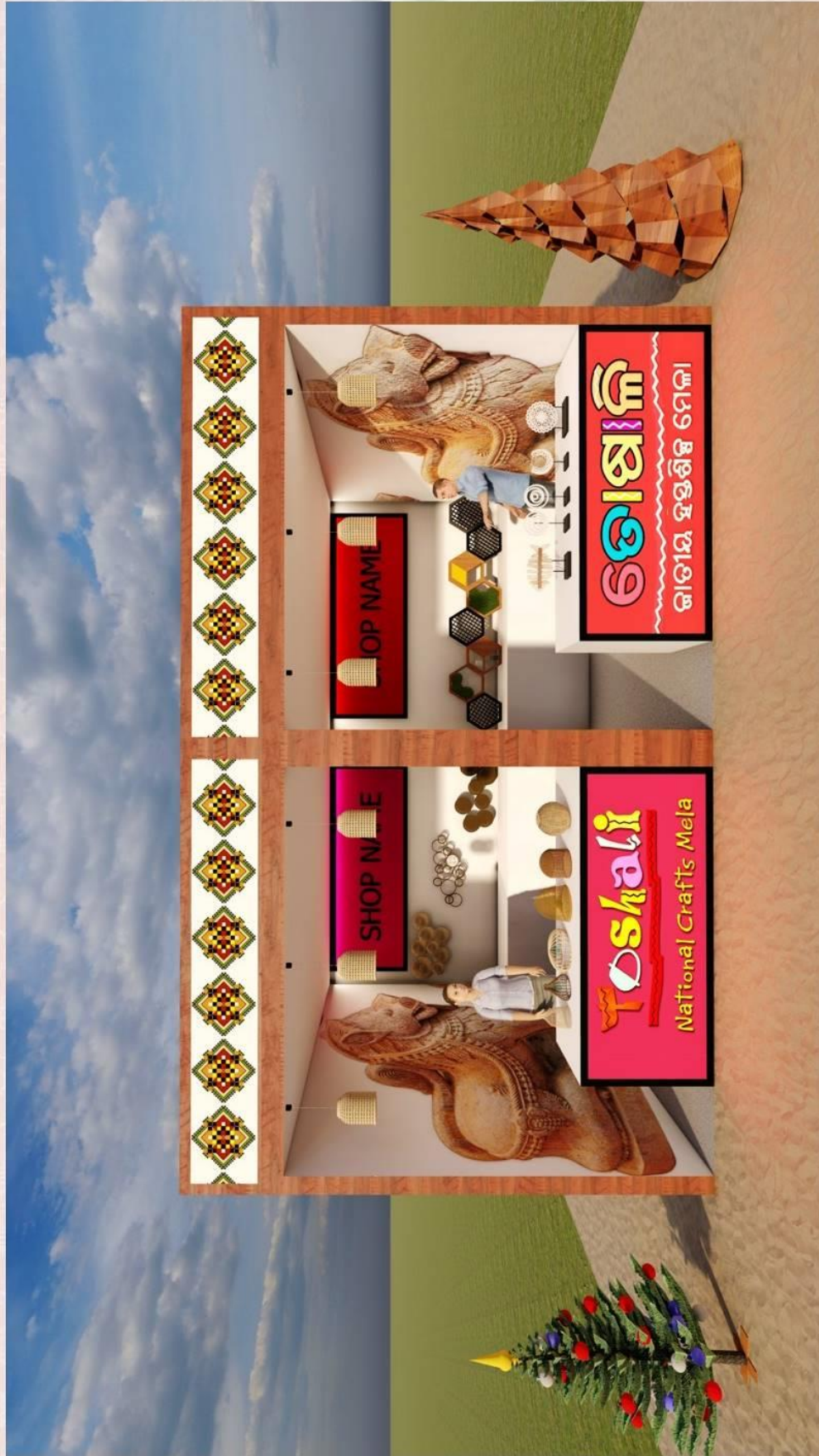
RELEASED FOR

preliminary  under  information   
approval  construction

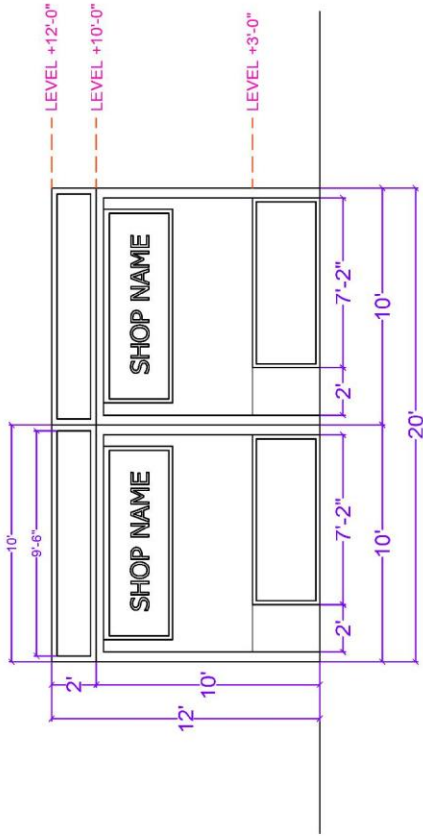


TOSHALI SITE LAYOUT PLAN

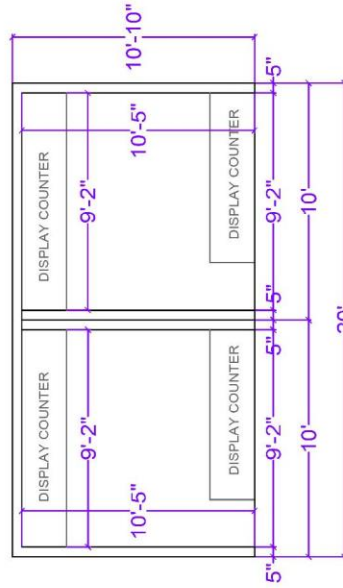
HANDICRAFT STALL







### ELEVATION



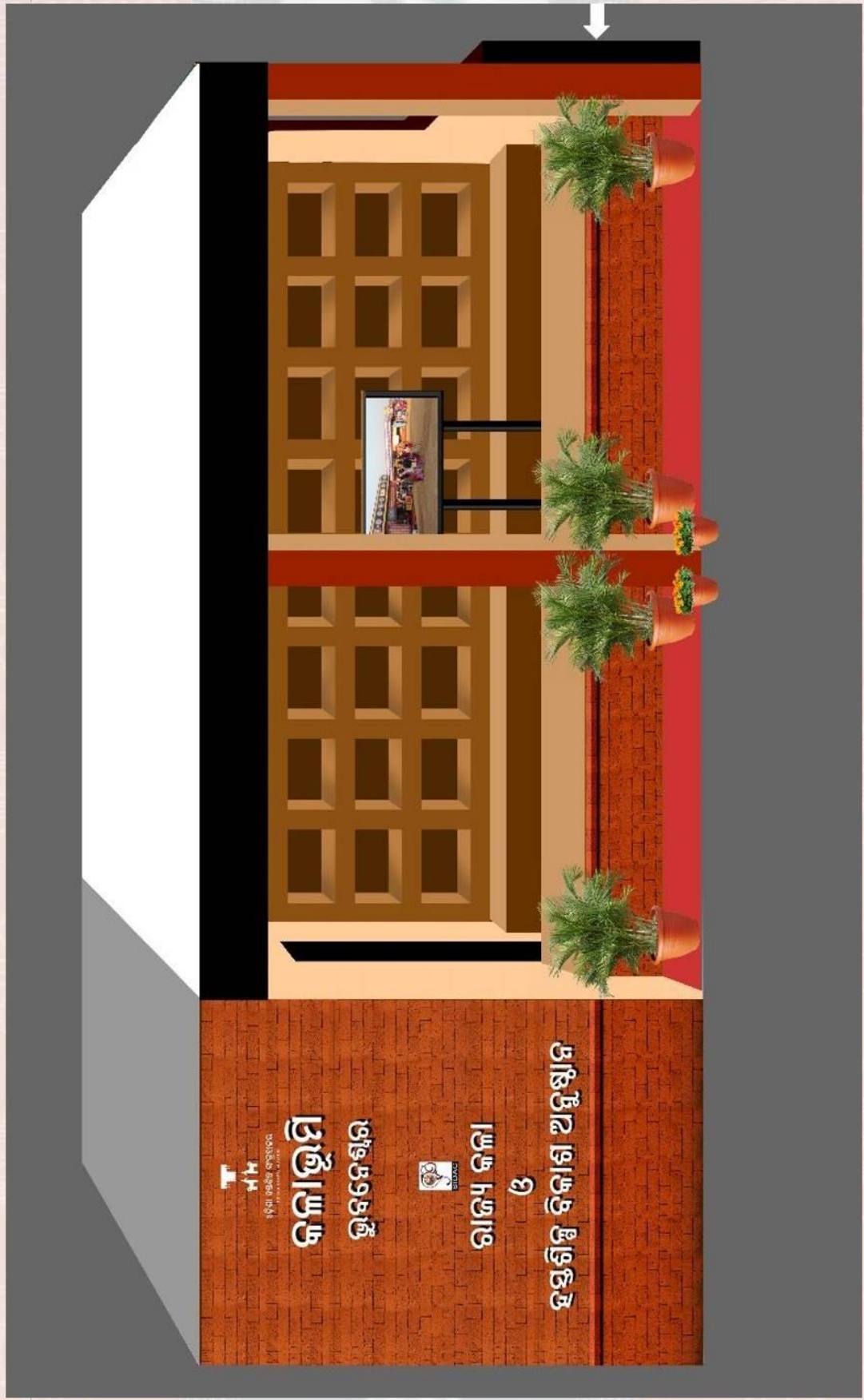
### PLAN

NOTE	DESIGN BY	NAME OF THE PROJECT	PROJECT No:	CLIENT'S NAME	BLOCK NAME
1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED.	DRAWN BY	DETAILS OF HANDICRAFT STALL OF		SIDAC	
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.	CHECKED BY	17TH TOSHALI NATIONAL CRAFTS MELA		CONSULTANT	
3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.	SCALE: NTS			S&J ASSOCIATES	
4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.				G.A.-10,NILAORI VIHAR C.S.PUR,BHUBANESWAR	
AREA STATEMENT					
BUILT UP AREA --- sq.ft					
FLOOR AREA --- sq.ft					
CARPET AREA --- sq.ft					

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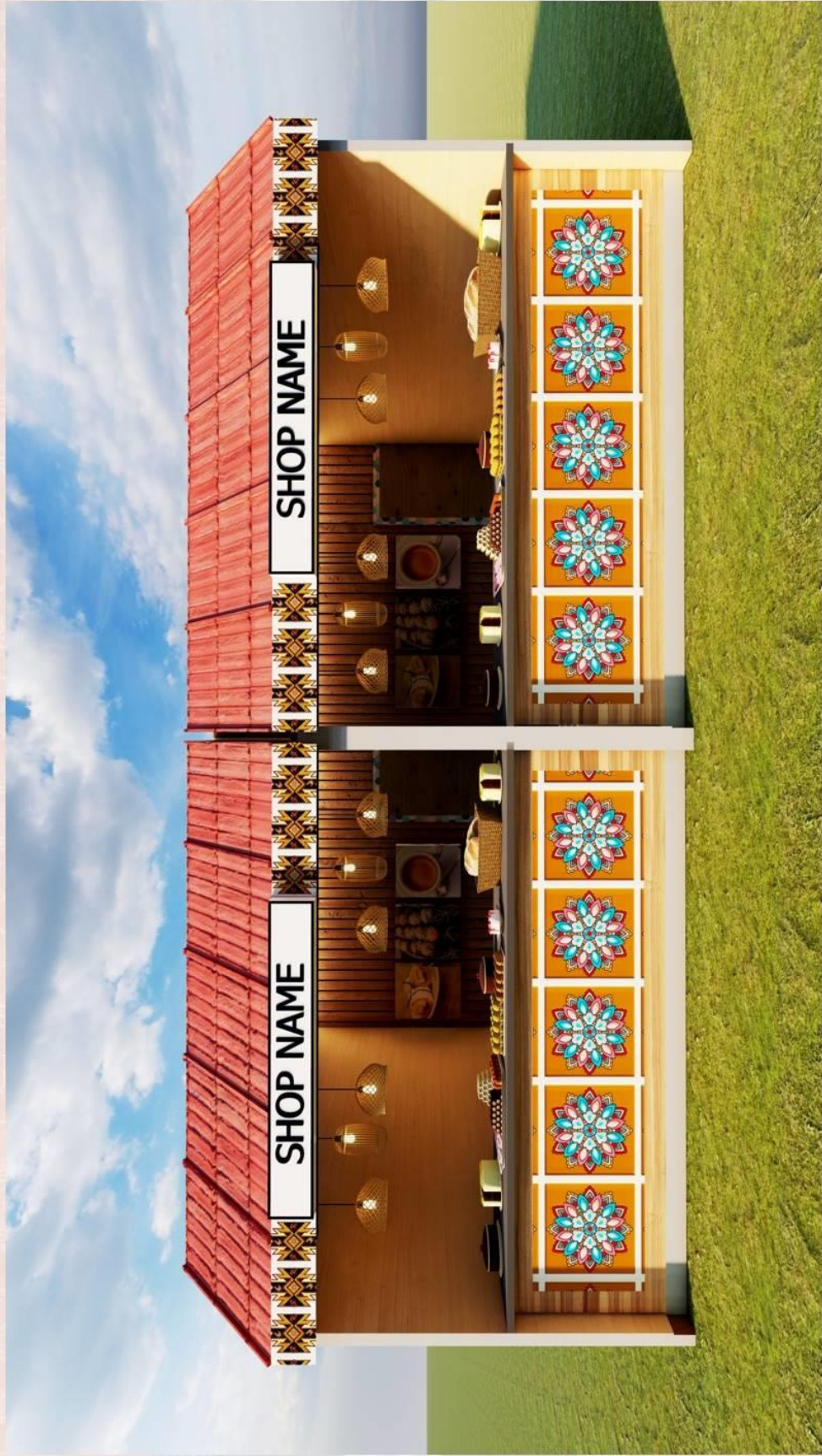
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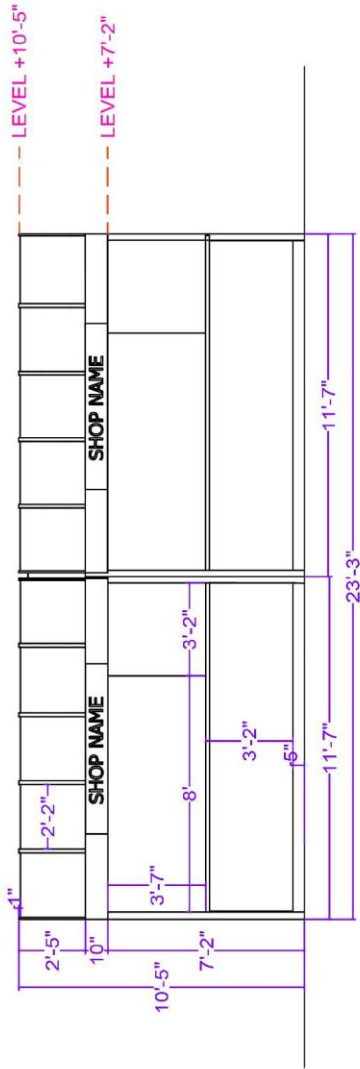
**SIDAC STALL**



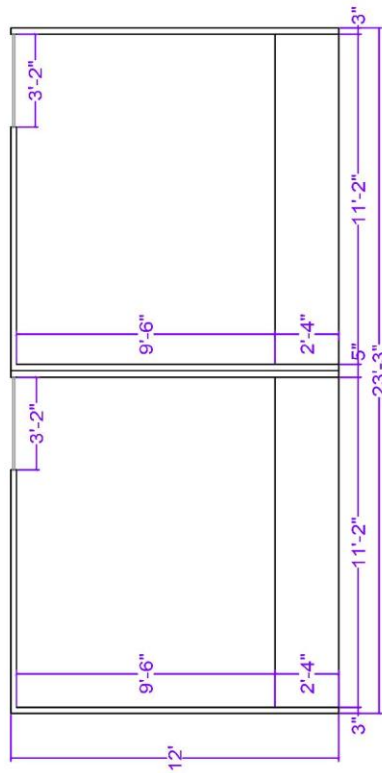


**FOOD STALL**



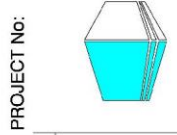


# ELEVATION



# PLAN

CLIENTS NAME	BLOCK NAME
SIDAC	
CONSULTANT	
<b>S&amp;J ASSOCIATES</b>	
G.A.-10,NILADRI VIHAR C.S.PUR,BHUBANESWAR	



ORIENTATION	STAMP/SIGN

NAME OF THE PROJECT	DETAILS OF FOOD KIOSK OF 17TH TOSHALI NATIONAL CRAFTS MELA
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DESIGN BY	
DRAWN BY	
CHECKED BY	
SCALE- NTS	

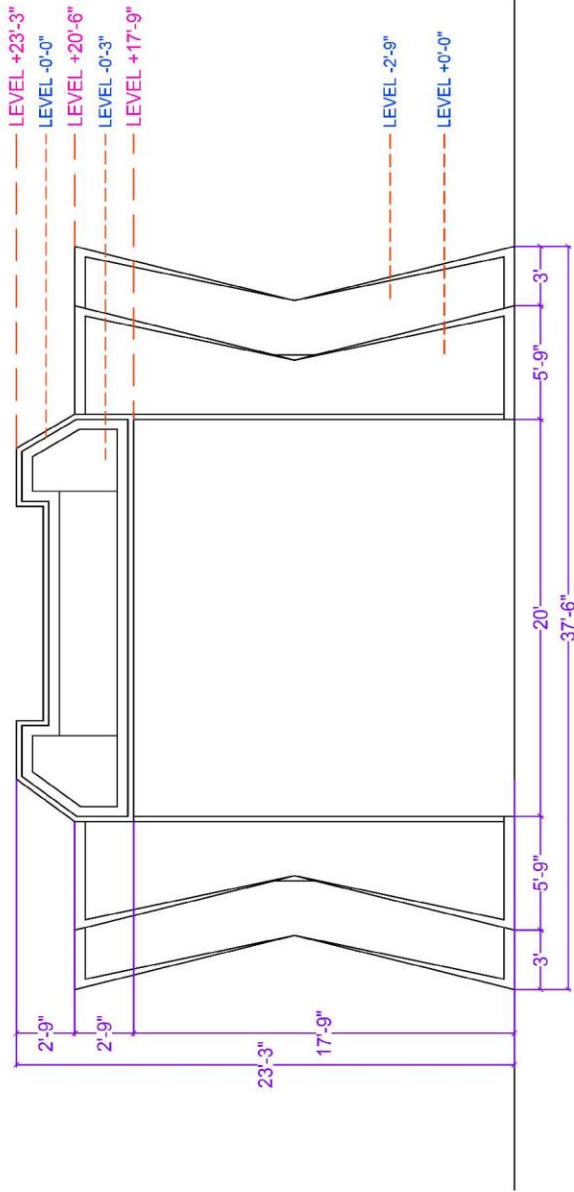
SHEET No.	
DATE	
AREA STATEMENT	
BUILT UP AREA	--- sq.ft
FLOOR AREA	--- sq.ft
CARPET AREA	--- sq.ft

NOTE: THIS DRAWING IS THE PROPERTY OF S&J ASSOCIATES. IT IS FORWARDED FOR YOUR REVIEW AND APPROVAL. ANY USE, REVISION, ALTERATION OR REUSE OF THIS DRAWING FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF S&J ASSOCIATES IS STRICTLY PROHIBITED. ALL RIGHTS RESERVED WITH THE COMPANY.

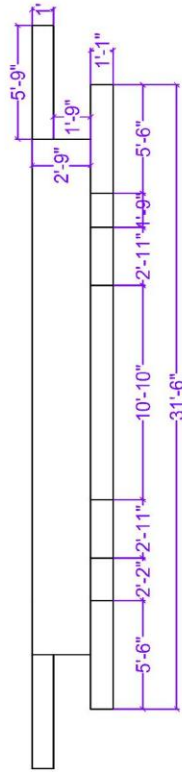


**BACK SIDE GATE ( 2 NOS )**





## ELEVATION



## PLAN

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	DRAWN BY	DETAILS OF BACKSIDE GATE OF 17TH TOSHALI NATIONAL CRAFTS MELA	ORIENTATION	STAMP/SIGN	SIDAC CONSULTANT
CHECKED BY					
SCALE: NTS					
AREA STATEMENT					
BUILT UP AREA --- sq.ft					
FLOOR AREA --- sq.ft					
CARPET AREA --- sq.ft					



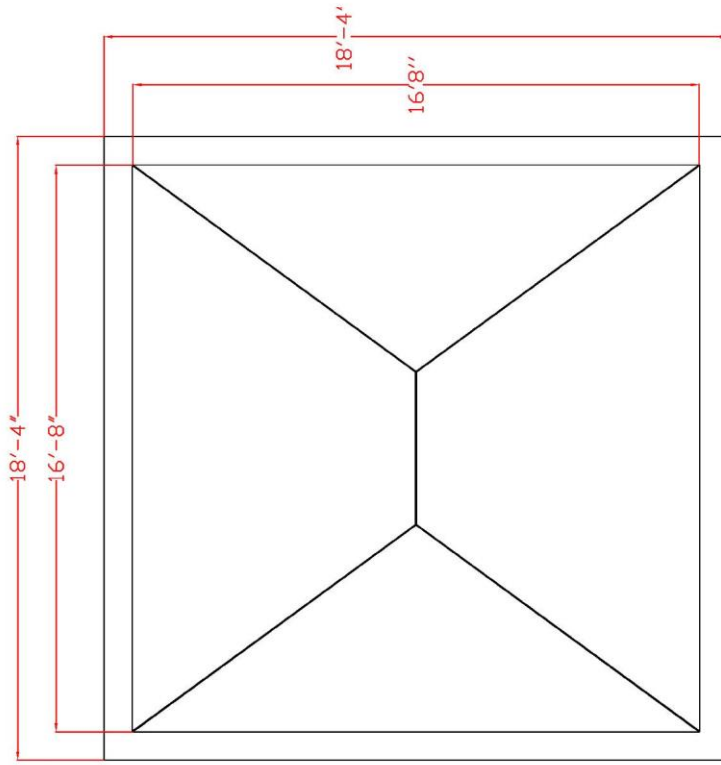
**DEMONSTRATION STALL**



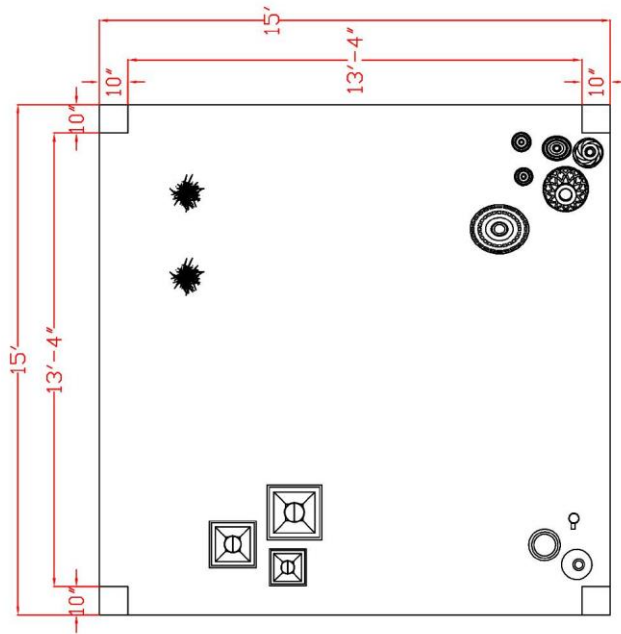


**DEMONSTRATION STALL**

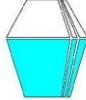


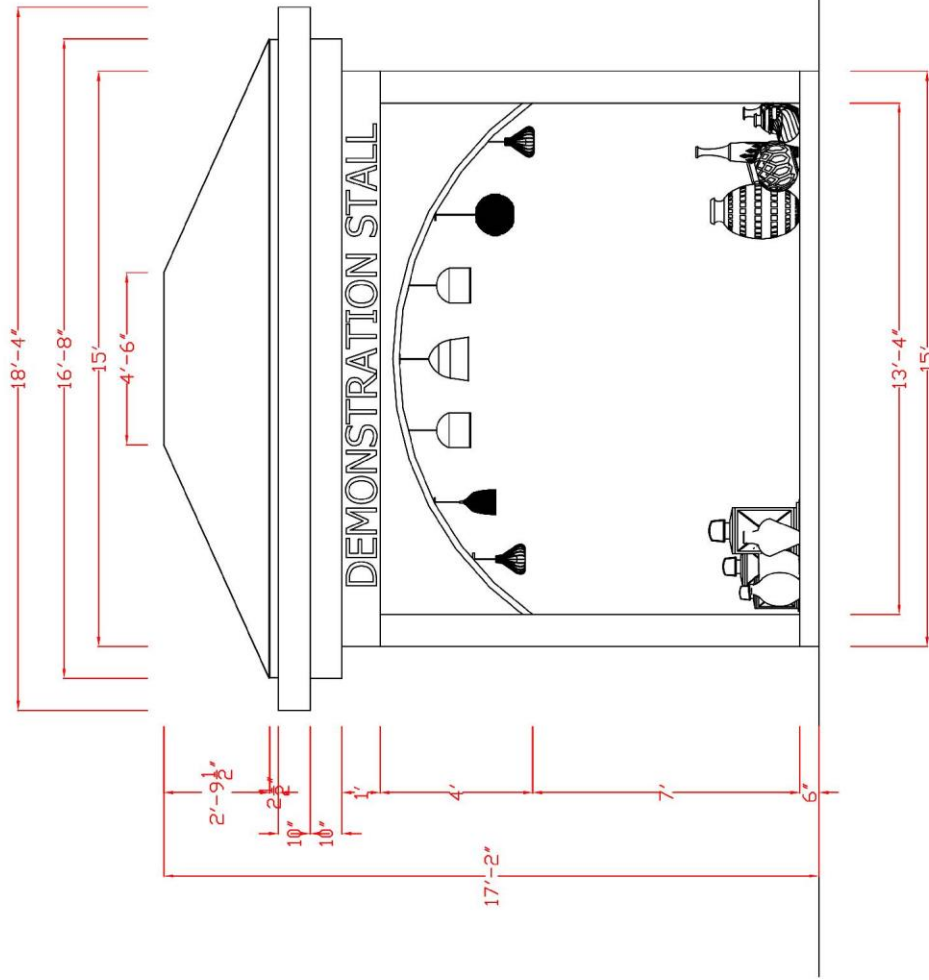


ROOF PLAN


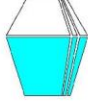


PLAN

<b>NOTE</b> 1. ALL DIMENSIONS GIVEN ARE IN METRIC UNITS 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED 4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED	<b>SHEET No.</b> _____ <b>DATE</b> _____	<b>DESIGN BY</b> _____ <b>DRAWN BY</b> _____ <b>CHECKED BY</b> _____ <b>SCALE: NTS</b> _____	<b>NAME OF THE PROJECT</b> <b>DETAILS OF DEMONSTRATION STALL PLAN OF          17TH TOSHALI NATIONAL CRAFTS MELA</b>	<b>ORIENTATION</b> _____	<b>STAMP/SIGN</b> _____	<b>PROJECT No.</b> 	<b>CLIENT'S NAME</b> <b>SIDAC</b> CONSULTANT <b>S&amp;J ASSOCIATES</b> G.A.-10,NILADRI VIHAR C.S.PUR,BHUBANESWAR	<b>BLOCK NAME</b> _____
	<b>AREA STATEMENT</b> BUILT UP AREA --- sq.ft FLOOR AREA --- sq.ft CARPET AREA --- sq.ft	<b>THE DRAWING IS THE PROPERTY OF S&amp;J ASSOCIATES. IT IS ISSUED FOR PRELIMINARY ENGINEERING &amp; APPROVAL. ANY REUSE,          REPRODUCTION, ALTERATION OR RESALE FOR ANY OTHER PURPOSE IS STRICTLY PROHIBITED. ALL RIGHTS RESERVED WITH THE COMPANY.</b>	<b>PATH:</b> _____					



# ELEVATION

<b>NOTE</b> 1. ALL DIMENSIONS GIVEN ARE IN FEET AND INCHES. 2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH ALL THE SUPPLIER. 3. ALL DIMENSIONS SHALL BE IN ACCORDANCE WITH THE DRAWING. 4. ALL DIMENSIONS SHALL BE IN ACCORDANCE WITH THE DRAWING.	<b>SHEET No.</b>  <b>DATE</b>  <b>AREA STATEMENT</b> BUILT UP AREA --- sq.ft FLOOR AREA --- sq.ft CARPET AREA --- sq.ft THIS DRAWING IS THE PROPERTY OF S&J ASSOCIATES. IT IS ISSUED FOR PRELIMINARY ENGINEERING APPROVAL. ANY MISUSE, REUSE, REPRODUCTION, OR ALTERATION OF THIS DRAWING FOR ANY OTHER PURPOSE IS STRICTLY PROHIBITED & SHALL BE LEGALLY ALL RIGHTS RESERVED WITH THE COMPANY.	<b>DESIGN BY</b>  <b>DRAWN BY</b>  <b>CHECKED BY</b>  <b>SCALE - NTS</b>	<b>NAME OF THE PROJECT</b>  <b>DETAILS OF DEMONSTRATION STALL OF 17TH TOSHALI NATIONAL CRAFTS MELA</b>	<b>ORIENTATION</b>  	<b>STAMP/SIGN</b>  	<b>PROJECT No.</b>  	<b>CLIENT'S NAME</b> SIDAC CONSULTANT <b>S&amp;J ASSOCIATES</b> G.A.-10,NILADRI VIHAR C.S.PUR, BHUBANESWAR	<b>BLOCK NAME</b>  
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