

**STATE AGENCY FOR DEVELOPMENT OF HANDLOOM CLUSTER**

Directorate of Textiles, Odisha, Satyanagar, Bhubaneswar-751007

**SHORT TENDER CALL NOTICE**

Tender Ref . No.10 /SADHAC/295(2023), Date 7/1/23

Sealed tenders (i.e. in two bids) are invited from reputed Firms/ Agencies/ Event Managers having experience in organizing National/ State level Tableau display having valid GST Registration Certificate/ PAN number for organizing Tableau display in forth coming State Level Republic Day Parade to be held on 26<sup>th</sup> January 2023 at Mahatma Gandhi Marg, Bhubaneswar. The tender document along with details terms and conditions of the tender is available in official website at [www.sadhacodisha.org](http://www.sadhacodisha.org) (view Tenders/ Adv./ other), [www.boyanika.com](http://www.boyanika.com), [www.sidacodisha.org.in](http://www.sidacodisha.org.in), [www.handloom.odisha.gov.in](http://www.handloom.odisha.gov.in). The intending bidders are required to download the tender documents directly given from the official websites and in this connection the bidder have to pay tender fee (non-refundable) of Rs. 500/- (Rupees five hundred) and EMD of Rs.10,000/- (Rupees ten thousand) only are to be enclosed in shape of Bank Draft/ Demand Draft in favour of "State Agency for Development of Handloom Cluster" from any Nationalized/ Scheduled Bank payable at Bhubaneswar with the Technical Bid along with design on theme "MUKHYAMANTRI BOYAN JYOTI YOJANA" & work experience with any Govt. Departments/ PSU's. The last date of submission of Tender is Date: **11/01/2023 up to 4:00 PM** by Regd. Post/ Courier Service/ Speed Post only and the bids will be opened on same day at **04:30 PM** by the undersigned in the presence of the bidders or their authorized representatives in the Conference Hall of Directorate of Textiles, Satya Nagar, Bhubaneswar. In the event of the date being declared as holiday of Govt. of Odisha due date of submission of bids and opening of bids will be the next working day at same time. Any alteration/ modification if any will be notify in the official website [www.sadhacodisha.org](http://www.sadhacodisha.org). The bidders can download the tender documents directly from the website subject to condition the money towards tender cost will be applicable as per procedure mentioned above. Any tender received after the due date & time will be rejected and return to the sender unopened. The authority reserves the right to reject any/ all the tenders without assigning any reasons thereof.

Sd/-

Deputy Director of Textiles (Hq.)  
& Member Secretary, SADHAC



**BID DOCUMENT  
FOR  
DISPLAYING TABLEAU IN  
STATE LEVEL REPUBLIC DAY PARADE-2023**

**LAST DATE OF RECEIPT OF QUOTATION: 11.01.2023 AT 4:00PM  
OPENING OF QUOTATION : 11.01.2023 AT 4:30PM**

**BID NO. 10/ SADHAC-295, DATE-07.01.2023**

**PUBLISHED BY  
STATE AGENCY FOR DEVELOPMENT OF HANDLOOM CLUSTERS, BHUBANESWAR**



## **GENERAL TERMS & CONDITIONS**

### **1. Eligibility:-**

- A. The firm / agency must have executed similar nature of works of at least Rs.5.00 lakhs per annum during last 3 financial years
- B. It must have valid PAN no. with copy of IT return of last two years.
- C. The firm must have valid GST registration certificate.
- D. Audited Statement of accounts of last two financial years. The relevant self attested copy of documents in support of the above claim should be furnished.

**2. Specifications-** The theme of the Tableau would be "MUKHYAMANTRI BOYAN JYOTI YOJANA" which will be mounted on the vehicle. The vehicle should be Tata 207 EX Pickup/ Eicher Truck. The standard size of the Tableau would be length - 20 ft., Width- 8ft. , height from ground level 16 ft. for Republic Day Parade. The agency will provide 10 models from NIFF/ other sources. Three side of vehicle dala covered by flex showing 8 numbers of photographs of tablau & animation of the flex, artificial rain, sparkling light & voice recording about the scheme to be provided. The fecia & Textiles/ Handlooms activities made by plaster of Paris, wooden bottom, cloth, foam etc. & Trucks model made by cardboard.

**3.** The firm should deposit Earnest Money (EMD) of **Rs.10,000/-** in shape of Bank Draft/ Demand Draft drawn in favour of "State Agency for Development of Handloom Cluster" from any Nationalized/ Scheduled Bank payable at Bhubaneswar. Bids without the specified EMD will be summarily rejected.

**4.** The bid papers containing schedule of work, specification, terms & conditions can be available in the office of the Member Secretary, SADHAC on all working days from 08.01.2023 to 11.01.2023 (up to 1.00 p.m.) for an amount of Rs.500/- (inclusive of GST). The last date for submission of the quotations at this office is 11.01.2023 (up to 4.00 p.m.). The quotations will



be opened in presence of the bidders or their authorized representatives on 11.01.2023 at 4.30 p.m.

5. The firm / agency should submit quotation including designs/ models/ background music and cost involvement of the Tableau in a sealed envelope to Member Secretary, SADHAC, O/o Directorate of Textiles, Satyanagar Bhubaneswar.

**6. Sealed envelope-** The cover of the envelope should clearly mention as "Bid document for displaying Tableau in State Level Republic Day Parade- 2023.

7. Tender complete in all respects may be submitted to Member Secretary, SADHAC through courier/ speed post/ hand-delivery only such that they are delivered to the address mentioned in the Data Sheet on or before the time and date mentioned in the Data Sheet. Any bid received after the closing time for submission of bids shall be returned unopened. Tenders received by fax/ mail will not be entertained.

**8. Filling the Tender rates:-** All the Tenderer should fill up the rate tendered in figure as well as in words. The tender form may be filled in English and all entries made by hand in black ink. Over writing of rates are not permitted. All corrections should be attested by the Tenderer. The rate indicated in words would be the final in case of any discrepancy arises with the rate indicated in figure.

9. The model of the Tableau will be approved by the committee constituted by HT&H Deptt. / Director, Textiles & Handloom, Odisha

10. The Tableau will be delivered on **24.01.2023 at 4:00 PM** which would be available for mock drill by 7 AM.

11. The progress of the work shall be checked and supervised by authorized officers to ensure that the work is done as per the specifications & time schedule. All the materials used in the erection work should be covered under insurance at the own cost of the firm/ agency.

12. No part of the contract will be sub-let.

13. The quoted rates should contain items of the schedule exclusive of the GST. The GST should be indicated separately.



14. The firm/ agency will have to submit the bill after completion of the event.

**15. Documents to be submitted-**

- a. Original money receipt towards purchase of tender paper.
- b. EMD of Rs.10,000/- in shape of bank draft.
- c. Copy of work order including its completion certificate in respect of execution of 2 (two) no of assignment for similar nature of works wroth Rs.5.00 lakhs each (Rupees five lakhs only) during the financial year ( 2020-21 & 2021-22)
- d. Copy of PAN and up to date IT return for the year ( 2020-21 & 2021-22)
- e. Copy of valid GST registration certificate.
- f. Audited statement of accounts for the year ( 2020-21 & 2021-22)

16. The payment will be made after the execution of work on submission of bills.

17. The authority reserves the right to cancel any or all the quotations without assigning any reason thereof.

**Signature with seal of the**

**Firm / Agency**

**SD/-**

**Member Secretary, SADHAC**

## **Notice**

In continuation to our Short Tender call Notice, Ref. No.10 / SADHAC/ 295(2023), Date 07.01.2023 , all concerned are hereby informed to furnishing Power Point Presentation of the Designs at the time of opening of Technical Bids on scheduled date & time mentioned as per Tender call Notice . Tender complete in all respects may be submitted to Member Secretary, SADHAC either through courier/ speed post or through hand-delivery such that they are delivered to the address mentioned in the Data Sheet on or before the time and date mentioned in the Data Sheet.

**SD/-**

**Member Secretary, SADHAC**