# OFFICE OF THE ASST. DIRECTOR OF HANDICRAFTS, JAJPUR.

RIC OFFICE PREMISES, CHANDAMA, JAJPUR ROAD, JAJPUR e-mail – adhjajapur@gmail.com

Notice No.1292 / Date- 08-08-2022

## EXPRESSION OF INTEREST FOR EMPANELMENT OF GOLDEN GRASS PRODUCER GROUPS/ARTISANS/SUPPLIER FOR SUPPLY OF PROCESSED GOLDEN GRASS FOR SANKALP KENDRAPARA PROJECT "

Willingness is invited from Golden Grass Producer Groups / Artisans for supply of Golden Grass for programs under SANKALP Kendrapara Project. Interested Golden Grass producer groups/artisans should submit the required documents as mentioned below by 11 A.M. on DT 22/08/2022.

The empanelment is for a duration of almost 12 months starting August 2022 till July 2023. Interested applicants must adhere to the details mentioned below. **Details** 

1. Quantity: A total of 350 quintals of processed golden grass has to be supplied. Any individual supplier cannot supply less than 10 quintals of processed golden grass

2. Rate: The quoted rate of 1 kg of processed Golden Grass to be supplied must be exclusive of transportation and distribution.

\*The rate is subject to change as per the orders of the authorities if the market conditions

3. Area: All interested Golden Grass producer groups/ artisans must be from JAJPUR district.

4. Quality: Quality parameters for processed golden grass are as mentioned in Annexure A. Supply will be checked on delivery and inferior quality Golden Grass will be rejected by the authorities.

### **Documents**

1. Application Form: A correctly filled out application form in English/Hindi/Odia has to be submitted by 11 A.M. on 22nd August 2022

Form Collection Point: Form to be collected from Asst. Director (Handicrafts), RIC Office Campus, Chandama, Jajpur Road, Jajpur from 10:30 am to 4.30 pm on working days only.

2. Undertaking: A duly signed undertaking assuring that the producer group/artisan/supplier has not been blacklisted by any government organisation in the past is to be attached with the above document during submission.

Undertaking Collection Point: Asst. Director (Handicrafts), RIC Office Campus, Chandama, Jajpur Road, Jajpur from 10:30 am to 4.30 pm on working days only.

- 3. Previous Supply Orders: Previous supply orders from any government organisation for supply of Golden Grass for any program is to be attached with the above documents during submission.
- 4. Sample Bill: A sample bill copy for supply of Golden Grass is to be attached with the above documents during submission.
- 5. Adhaar Card Copy

#### Submission

- 1. Submission is to be made no later than 11 A.M. on DT 22/08/2022 at O/o-The Assistant Director (Handicrafts), RIC Office Campus, Chandama, Jajpur Road, Jajpur.
- 2. Submission is to be made in a sealed envelope.
- 3. The top of the envelope on the front side is to clearly say the following: 'Expression of Interest for empanelment of golden grass producer groups/artisans/supplier for supply of processed golden grass for Sankalp Kendrapara Project'.
- 4. The envelope is to be addressed (written on the front) to Asst. Director (Handicrafts), Jajpur.
- 5. The back of the envelope is to have the name and address of the applicant written clearly.

Decision regarding empanelment rests with the authorities.

Decision will be announced via a notice on the soft board of Office of the ADH, Jajpur.

The Asst. Director (Handicrafts), Jajpur is the final authority for any dispute that may arise regarding the empanelment.

> Asst. Director (Handidrafts), **JAJPUR**

Memo No. 1293

/ Date- 08.08.2022

Copy submitted to the Director of Handicrafts, Odisha, Bhubaneswar / Member Secretary, SIDAC, Bhubaneswar for favour of kind information.

Asst. Diffector (Handiorafts),

JAJPUR

Memo No. 1294

/ Date- 08.08.2022

Copy submitted to the Collector & District Magistrate, Jajpur / Project Director, DRDA, Jajpur / District Project Coordinator, Mission Shakti, Jajpur / All BDOs of Jajpur District for favour of kind information.

Asst. Director (Handicrafts)

JAJPUR

Memo No.1295

/ Date- 08.08.2022

Copy to the Notice Board of Collector & District Magistrate, Jajpur / Project Director, DRDA, Jajpur / District Project Coordinator, Mission Shakti, Jajpur / All Panchayat Samiti of Jajpur District for information and wide publicity among the public.

Asst. Director (Handicrafts)

**JAJPUR** 

Memo No. 1296

/ Date- 08.08.2022

Copy sent to the District Informatics Officer, National Informatics Centre, Collectorate, Jajpur for information and necessary action. It is requested to publish the above Expression of Interest in the district website (www.jajpur.nic.in) of internet for wide publicity and information of the public.

Asst. Director (Handicrafts),

**JAJPUR** 

## **APPLICATION FORM**

Name:
Address:
Adhaar Card Number:
Producer Group Name (if member of):
Designation in Producer Group(if any):
Bank Account Details  *If empanelled, money will be transferred only to the below mentioned bank account  *Pass Book front page copy to be attached with the from
1. Bank Account Number:
2. Bank Name:
3. IFSC Code:
4. Bank Branch Name & Address:
Rate of Golden Grass (exclusive of transportation and distribution):
Stock available for supply (in kgs):  *Supply will be made in a scheduled format on a monthly basis. For example, Supply order may be issued in August'2022 but supply may be taken in January'2023. Default on supply will lead to blacklisting.
Signature of Applicant

## **UNDERTAKING**

I, hereby undertake that, our producer group/I as an individual has not been blacklisted/debarred by any of the Central/State Government Department/Office or by any Public Sector undertaking (PSUs) and not blacklisted by any authority during the recent past.

Yours sincerely,

Authorized Signature (in full)

Name of the Signatory: Designation of the Signatory (in case of Producer Group): Address of Signatory: